



**THE ESCAMBIA COUNTY SCHOOL DISTRICT
PURCHASING DEPARTMENT
75 N. Pace Blvd.
PENSACOLA, FL 32505**

REQUEST FOR PROPOSAL (RFP) & PROPOSAL ACKNOWLEDGEMENT

POSTING DATE:

April 28, 2023

PURCHASING CONTACT & TELEPHONE:

Shelby Stidham, (850) 469-6210
[sstidham@ecsdf.us](mailto:ssstidham@ecsdf.us)

RFP TITLE:

Fresh Produce for Direct Delivery to School Cafeterias (includes Farm-to-School Program)

RFP NUMBER:

231802

RFP OPENING DATE & TIME: **Tuesday, May 23, 2023 1:30 p.m., Central Standard Time**

NOTE: PROPOSALS RECEIVED AFTER THE RFP OPENING DATE AND TIME WILL NOT BE ACCEPTED.

The School District of Escambia County, Florida solicits your company to submit a proposal on the above referenced goods or services. All terms, specifications, and conditions set forth in this request are incorporated by this reference into your response. Proposals will not be accepted unless all conditions have been met. All proposals must have an authorized signature in the space provided below. All proposals must be sealed and received in the **School District's Purchasing Office at 75 N. Pace Blvd., Pensacola, Florida, 32505** by the "RFP Opening Date & Time" referenced above. All envelopes containing sealed proposals must reference the "RFP Title", "RFP Number" and the "RFP Opening Date & Time". The School District is not responsible for lost or late delivery of Proposals by the U.S. Postal Service or other delivery services used by the Responder. Proposals may not be withdrawn for a period of sixty (60) days after the RFP opening unless otherwise specified. **If submitting electronically, Bidders shall submit their response on BidNetDirect.com.** Bids may not be withdrawn for a period of sixty (60) days after the bid opening unless otherwise specified.

THE FOLLOWING MUST BE COMPLETED, SIGNED, AND RETURNED AS PART OF YOUR PROPOSAL. PROPOSALS WILL NOT BE ACCEPTED WITHOUT THIS FORM SIGNED BY AN AUTHORIZED AGENT OF THE RESPONDER.

COMPANY NAME:

MAILING ADDRESS:

CITY, STATE, ZIP:

FEDERAL EMPLOYER'S IDENTIFICATION NUMBER (FEIN):

TELEPHONE NUMBER: (EXT:) FACSIMILE NUMBER:

EMAIL:

HOW DID YOU FIND OUT ABOUT THIS RFP? SCHOOL DISTRICT WEBSITE ___ BIDNET ___ DEMAND STAR ___ PRIME VENDOR ___
OTHER _____ (PLEASE SPECIFY _____) MINORITY ___ WOMEN-OWNED ___ SERVICE-DISABLED VETERAN ___

I CERTIFY THAT THIS PROPOSAL IS MADE WITHOUT PRIOR UNDERSTANDING, AGREEMENT, OR CONNECTION WITH ANY OTHER RESPONDER SUBMITTING A PROPOSAL FOR THE SAME MATERIALS, SUPPLIES, EQUIPMENT OR SERVICES, AND IS IN ALL RESPECTS FAIR AND WITHOUT COLLUSION OR FRAUD. I AGREE TO ABIDE TO ALL TERMS AND CONDITIONS OF THIS RFP AND CERTIFY THAT I AM AUTHORIZED TO SIGN THIS RFP FOR THE RESPONDER. I FURTHER CERTIFY THAT I UNDERSTAND THAT FAILURE ON MY PART AS THE RESPONDER TO RETURN ALL PAGES OF THE ENTIRE RFP PACKAGE, AND/OR FAILURE TO RETURN ANY OF THE ITEMS LISTED IN SECTION IIIA MAY RESULT IN A DETERMINATION THAT THE PROPOSAL IS NONRESPONSIVE.

AUTHORIZED SIGNATURE:

TYPED OR
PRINTED NAME:

TITLE:

DATE:

I. INTRODUCTION

The purpose of this RFP is to secure the best competitive prices for fresh, high-quality, seasonal and local produce and to establish a cost plus fixed fee per carton/case/unit contract for the direct delivery of fresh produce to Escambia County School District Cafeterias. Refer to Attachment K - School Addresses. Pricing periods are established in this document and while cost for the fresh produce may vary from price period to price period, the fixed fee is to remain the same. "Cost" is defined as the vendor's actual cost (less rebates, discounts and allowances) for the produce delivered to their warehouse, including freight, verifiable by vendor's supplier invoice(s). Refer to page 13. Upon acceptance of your proposal by the Escambia County School District, this document becomes the contract for these services. If possible, it is the District's intention to award and utilize two (2) vendors as needed to perform the services requested in this RFP.

The Food Services Dept. Central Office is located at 30 E. Texar, Pensacola, FL 32503, main phone number - (850) 469-5625. This is the office of the Director of School Food Services and is referred to in this RFP as "School Food Services Office."

FARM-TO-SCHOOL

Definition: Collaborative projects that connect schools and local farms to serve locally grown, healthy foods in K-12 school settings, improve student nutrition, educate students about food and health, and support local and regional farmers.

Locally grown produce shall be identified and featured on the menu as often as economically and seasonally feasible. The Food Services Department participates in the Farm-to-School program to encourage consumption of locally grown produce, to enhance the freshness and nutritional value of the fresh produce, decrease the transport time (food miles) and fuel costs, and to support the local economy. Locally grown produce is defined as "seasonal produce grown in the State of Florida." Due to the geographic position of the Escambia County School District in the Northwest Section of Florida, the Department of Agriculture may accept adjacent counties in Alabama as local for Escambia County, Florida. The awarded distributor is to assure that GAP (Good Agricultural Practice) letters are available and on file from all farmers and suppliers, and that all Farm-to-School documents and requirements are met.

QUESTIONS: Due to time constraints, it is recommended that vendors send questions in a manner that can be tracked (email, certified mail, or overnight courier); email is preferred. Deadline for questions will be **Monday, May 8, 2023, 12:00 p.m., Central Standard Time**. Changes in the specifications contained in this RFP will be made by Addenda. Any Addenda issued concerning this RFP will be posted on the Purchasing Department's web pages. **PRIOR TO SUBMITTING A PROPOSAL**, it shall be the sole responsibility of each proposer to contact the Purchasing Agent or visit the Purchasing Department's Web pages to determine if any Addenda has been issued and to obtain such Addendum. Any addendum and answers to any questions received concerning this proposal will be posted by the close of business on **Wednesday, May 10, 2023**. Refer to Attachment N for contract summary timeline. The direct link to the Bid/RFP Activity Section of the District website is listed below:

<http://ecsd-fl.schoolloop.com/purchasing/bids>

All inquiries should be sent to:

Shelby Stidham, Purchasing Agent
Purchasing Department
Escambia County School District
75 N. Pace Blvd., Pensacola, FL 32505
Email: sstidham@ecsdfl.us

For the Escambia County School District (ECSD) to ensure equal treatment of all participating vendors, the above named individual is ECSD's only designated representative for this RFP. Vendors are expected to utilize this representative for **ALL** Information regarding this RFP. **Vendors who contact any other District employee regarding the subject of this RFP are subject to disqualification from participating in this solicitation.**

II. GENERAL TERMS AND CONDITIONS.

NOTE: The terms "Contractor, Responder or Vendor" as used within this Request For Proposal (RFP) refers to the person, company or organization responding to this RFP. The Responder/Vendor is responsible for understanding and complying with the terms and conditions herein.

- A. **GENERAL:** Upon an RFP award, the terms and conditions of this RFP or any portion thereof, may upon mutual agreement of the parties be extended for an additional term(s) or for additional quantities (all original terms and conditions will remain in effect). Subject to the mutual consent of the parties, the pricing, terms and conditions of this RFP, for the products or services specified herein, may be extended to other municipal, city or county government agencies, school boards, community or junior colleges, or state universities within the State of Florida.
- B. **RFP OPENING AND FORM:** Proposal openings will be public on the date and time specified on the Proposal Acknowledgement form. All proposals received after the time indicated will be rejected as non-responsive and retained by the District. Proposals by email, fax, telegram, or verbally by telephone or in person will not be accepted. The public opening will acknowledge receipt of the Proposals only; details concerning pricing or the offering will not be announced. All proposals submitted shall become public record upon an announcement of a recommended award or thirty (30) days after the opening date whichever occurs first. To protect any confidential information contained in their Proposal, companies must invoke the exemptions to disclosure provided by law in response to the RFP, and must identify the data and other material to be protected, and must state the reasons why such exclusion from public disclosure is necessary.
- C. **WARRANTY:** All goods and services furnished by the Responder, relating to and pursuant to this RFP will be warranted to meet or exceed the Specifications contained herein. In the event of breach, the Responder will take all necessary action, at Responder's expense, to correct such breach in the most expeditious manner possible.
- D. **PRICING:** All pricing submitted will include all packaging, handling, shipping charges, and delivery to any point within Escambia County, Florida to a secure area or inside delivery. The School Board is exempt and does not pay Federal Excise and State of Florida Sales taxes.
- E. **TERMS OF PAYMENT / INVOICING:** The normal terms of payment will be Net 30 Days from receipt and acceptance of goods or services and Responder's invoice. Itemized invoices, each bearing the Purchase Order Number must be mailed on the day of shipment. Invoicing subject to cash discounts will be mailed on the day that they are dated.
- F. **TRANSPORTATION AND TITLE:** (1) Title to the goods will pass to the School District upon receipt and acceptance at the destination indicated herein. Until acceptance, the Responder retains the sole insurable interest in the goods. (2) The shipper will prepay all transportation charges. The School District will not accept collect freight charges. (3) No premium carriers will be used for the School District's account without prior written consent of the Director of Purchasing.
- G. **PACKING:** All shipments will include an itemized list of each package's content, and reference the School District's Purchase Order Number. No charges will be allowed for cartage or packing unless agreed upon by the School District prior to shipment.
- H. **INSPECTIONS AND TESTING:** The School District will have the right to expedite, inspect and test any of the goods or work covered by this RFP. All goods or services are subject to the School District's inspection and approval upon arrival or completion. If rejected, they will be held for disposal

at the Responder's risk. Such inspection, or the waiver thereof, however, will not relieve the Responder from full responsibility for furnishing goods or work conforming to the requirements of this RFP or the RFP Specifications, and will not prejudice any claim, right, or privilege the School District may have because of the use of defective or unsatisfactory goods or work.

- I. **STOP WORK ORDER:** The School District may at any time by written notice to the Responder stop all or any part of the work for this RFP award. Upon receiving such notice, the Responder will take all reasonable steps to minimize additional costs during the period of work stoppage. The School District may subsequently either cancel the stop work order resulting in an equitable adjustment in the delivery schedule and/or the price, or terminate the work in accordance with the provisions of the RFP terms and conditions.
- J. **INSURANCE AND INDEMNIFICATION:** The Responder agrees to indemnify and save harmless the School District, its officers, agents and employees from and against any and all claims and liabilities (including expenses) for injury or death of persons or damage to any property which may result, in whole or in part, from any act or omission on the part of the Responder, its agents, employees, or representatives, or are arising from any Responder furnished goods or services, except to the extent that such damage is due solely and directly to the negligence of the School District. The Responder will carry comprehensive general liability insurance, including contractual and product liability coverage, with minimum limits acceptable to the School District. The Responder will, at the request of the School District, supply certificates evidencing such coverage.
- K. **RISK OF LOSS:** The Responder assumes the following risks: (1) all risks of loss or damage to all goods, work in process, materials and equipment until the delivery thereof as herein provided; (2) all risks of loss or damage to third persons and their property until delivery of all goods as herein provided; (3) all risks of loss or damage to any property received by the Responder or held by the Responder or its suppliers for the account of the School District, until such property has been delivered to the School District; (4) all risks of loss or damage to any of the goods or part thereof rejected by the School District, from the time of shipment thereof to Responder until redelivery thereof to the School District.
- L. **LAWS AND REGULATIONS:** Responders will comply with all applicable Federal, State and Local laws, statutes and ordinances including, but not limited to the rules, regulations and standards of the Occupational Safety and Health Act of 1970, the Federal Contract Work Hours and Safety Standards Act, and the rules and regulations promulgated under these Acts. Responders agree not to discriminate against any employee or applicant for employment because of race, sex, religion, color, age or national origin.

All agreements as a result of an award hereto and all extensions and modifications thereto and all questions relating to its validity, interpretation, performance or enforcement shall be governed and construed in conformance to the laws of the State of Florida.

- M. **PUBLIC ENTITY CRIMES:** A Responder, person, or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Florida State Statute, Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.
- N. **PATENTS:** Responders agree to indemnify and save harmless the School District, its officers, employees, agents, or representatives using the goods specified herein from any loss, damage or injury arising out of a claim or suit at law or equity for actual or alleged infringement of letters of patent by reason of the buying, selling or using the goods supplied under this bid, and will assume the defense of any and all suits and will pay all costs and expenses thereto.

- O. **CONFLICT OF INTEREST:** The award hereunder is subject to the provisions of Chapter 112 Florida Statutes. All Responders must disclose the name of any company owner, officer, director or agent who is an employee of the School District and/or is an employee of the School District and owns, directly or indirectly, an interest of five percent or more of the company.
- P. **TERMINATION: DEFAULT.** The School District may terminate all or any part of a subsequent award by giving notice of default to Responder, if Responder: (1) refuses or fails to deliver the goods or services within the time specified; (2) fails to comply with any of the provisions of this RFP or so fails to make progress as to endanger performances, hereunder, or; (3) becomes insolvent or subject to proceedings under any law relating to bankruptcy, insolvency, or relief of debtors. In the event of termination for default, the School District's liability will be limited to the payment for goods and services delivered and accepted as of the date of termination. **CONVENIENCE.** The School District may terminate for its convenience at any time, in whole or in part any subsequent award. In which event of termination for convenience, the School District's sole obligations will be to reimburse Responder for (1) those goods or services actually shipped/performed and accepted up to the date of termination, and (2) costs incurred by Responder for unfinished goods, which are specifically manufactured for the School District and which are not standard products of the Responder, as of the date of termination, and a reasonable profit thereon. In no event is the School District responsible for loss of anticipated profit nor will reimbursement exceed the RFP value.
- Q. **DRUG-FREE WORKPLACE:** Whenever two or more RFPs are equal with respect to price, quality, and service, an RFP received from a business that certifies that it has implemented a drug-free workplace program as defined by Section 287.087 Florida Statutes, will be given preference in the award process.
- R. **PERFORMANCE:** In an effort to reduce the cost of doing business with the School District, and unless indicated elsewhere, no bid or performance bond is required. However, upon award and subsequent default by Responder, the School District reserves the right to pursue any or all of the following remedies: (1) to accept the next lowest available RFP price or to purchase materials or services on the open market, and to charge the original awardees for the difference in cost via a deduction to any outstanding or future obligations; (2) the Responder in default will be prohibited from activity for a period of time determined by the severity of the default, but not exceeding two years; (3) any other remedy available to the School District in tort or law.
- S. **AUDIT AND INSPECTION:** The District or its representative reserves the right to inspect and/or audit all the Responder's documents and records as they pertain to the products and services delivered under this agreement. Such rights will be exercised with notice to the Responder to determine compliance with and performance of the terms, conditions and specifications on all matters, rights and duties, and obligations established by this agreement. Documents/records in any form shall be open to the District's representative and may include but are not limited to all correspondence, ordering, payment, inspection and receiving records, and contracts or sub-contracts that directly or indirectly pertain to the transactions between the District and the Responder.
- T. **SAMPLES AND BRAND NAMES: BRAND NAMES.** Specifications referencing specific brand names and models are used to reflect the kind and type of quality in materials and workmanship, and the corresponding level of performance the School District expects to receive as a minimum. Responders offering equivalents or superior products to the brand/model referenced will: (1) reference on the RFP in the space provided the manufacturer's name, brand name, model and/or part number; (2) next to the price Responder will indicate "ALT" to reflect an alternate offering; (3) where no sample is provided with the RFP, Responders will enclose sufficient technical specification sheets and literature to enable the School District to reach a preliminary evaluation; (4) the School District may request and Responder agrees to submit a sample or to provide its product on-trial or demonstration, whichever the School District may deem appropriate, at no charge to the District; (5) the School District reserves the right to determine the acceptability of any alternatives offered. **SAMPLES.** Any sample requested by this RFP or to be provided at the Responder's option, should

be forwarded under separate cover to the attention of the Purchasing Office of the School District. The package or envelope will reference the RFP Number, RFP Title, and RFP Item Number and clearly marked "Samples". All samples will be provided free of charge, including transportation charges. Responders are responsible for notifying and making arrangements for pick up from the School District if a return of samples is expected. All samples unclaimed for thirty (30) days will be disposed of at the discretion of the School District.

- U. **EVALUATION CRITERIA:** Primary factors used to decide the award hereunder will be price, quality, availability, and responsiveness. Other factors that may be used in the evaluation of this RFP will be: (1) administrative costs incurred by the School District in association with the discharge of any subsequent award; (2) alternative payment terms; (3) Responder's past performance. The School District reserves the right to evaluate by lot, by partial lot, or by item, and to accept or reject any proposal in its entirety or in part, and to waive minor irregularities if the proposal is otherwise valid. In the event of a price extension error, the unit price will be accepted as correct. The School District has sole discretion in determining testing and evaluation methods. The School District may consider in conjunction to any award hereunder, those products, services and, prices available to them through contracts from state, federal, and local government agencies or other school districts within the State of Florida.
- V. **CLARIFICATIONS AND INTERPRETATIONS:** The School District reserves the right to allow for clarification of questionable entries, and for the Responder to withdraw items with obvious mistakes. Any questions concerning terms, conditions or specifications will be directed to the designated Purchasing Agent referenced on the RFP Acknowledgement. Any ambiguities or inconsistencies shall be brought to the attention of the designated Purchasing Agent in writing at least seven workdays prior to the opening date of the proposals. Failure to do so, on the part of the bidder will constitute an acceptance by the Responder of consequent decision. An addendum to the RFP shall be issued and posted for those interpretations that may affect the eventual outcome of this bid. It is the Responder's responsibility to assure the receipt of all addendum issued. No person is authorized to give oral interpretations of, or make oral changes to the RFP. Therefore, oral statements given before the RFP opening date will not be binding. The School District will consider no interpretations binding unless provided for by issuance of an addendum. Addenda will be posted to the School District's Purchasing website address at <http://ecsd-fl.schoolloop.com> at least five workdays prior to the opening date. The Responder shall acknowledge receipt of all addenda by signing and enclosing said addenda with their proposal.
- W. **RFP TABULATIONS, RECOMMENDATIONS, AND PROTEST:** RFP tabulations with award recommendations are posted for 72 hours in the Purchasing Office and are also posted to the School District's Purchasing website address at <http://ecsd-fl.schoolloop.com>. Failure to file a protest within the time prescribed in Section 120.57(3) Florida State Statutes will constitute a waiver of proceedings under Chapter 120, Florida State Statutes and School Board Rules. RFP tabulations, recommendations or notices will not be automatically mailed.
- X. **CONTACT:** All questions for additional information regarding this RFP **must be directed to the designated Purchasing Agent noted on page one.** Prospective Responders shall not contact any member of the Escambia County School Board, Superintendent, or staff regarding this bid prior to posting of the final tabulation and award recommendation on the website and in the Purchasing Office. Any such contact shall be cause for rejection of your proposal.
- Y. **PROPOSAL PREPARATION COSTS:** Neither the School District nor its representatives shall be liable for any expenses incurred in connection with the preparation of a response to this proposal.
- Z. **AGREEMENT FORM:** All subsequent agreements as a result of an award hereunder, shall incorporate all terms, conditions and specifications contained herein, and in response hereto, unless mutually amended in writing.
- AA. **ADDITIONAL TERMS AND CONDITIONS:** The School District reserves the right to reject offers containing terms and/or conditions contradictory to those requested in this proposal.

III. SPECIAL CONDITIONS These "SPECIAL CONDITIONS" are in addition to or supplement Section II GENERAL TERMS AND CONDITIONS. In the event of a conflict these SPECIAL CONDITIONS shall have precedence.

A. DOCUMENTATION AND REQUIRED ENCLOSURES: All documents listed below must be returned in their entirety. **Failure to return all pages (entire document) or any of the items listed below may result in your proposal not being accepted.**

1. Department of Agriculture, Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion: This form (located in the back section of bid document) must be signed and returned with the proposal. Failure to return this form will result in the proposal not being accepted.
2. The entire RFP document (pages 1 - 81) must be returned when bidding. Signature on the first page must be an original signature – no fax or email documents will be accepted. In the event that the Responder makes an error on entering any information and enters a correction, the Responder must initial the change(s). Any proposal submitted with strike over or white out corrections that are not initialed will be rejected as a non-responsive proposal.
3. Copy of Responder's current business license.
4. **DRUG FREE WORKPLACE:** While it is not required, this form will be a determining factor in evaluating an award between two (2) offers equal in price, quality, and service. Refer to Attachment A.
5. **DEPARTMENT OF AGRICULTURE CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION:** This form (Attachment B) must be signed and returned with your proposal. Failure to return this form will result in your proposal not being accepted.
6. **REFERENCE RELEASE FORM (NO. P-002):** If not currently doing business with the Escambia County School District (ESCD), three (3) commercial clients or other School Districts similar to ESCD must be submitted. Refer to Attachment C.
7. **USDA CERTIFICATE OF INDEPENDENT PRICE DETERMINATION:** This form (Attachment D) must be signed and returned with your proposal. Failure to return this form will result in your proposal not being accepted.
8. **NON-COLLUSION AFFIDAVIT:** This form (Attachment E) must be signed and returned with your proposal. Failure to return this form will result in your proposal not being accepted.
9. **ESCAMBIA SCHOOL DISTRICT PUBLIC RECORDS ADDENDUM:** This form (Attachment F) must be initialed and returned with your proposal. Failure to return may result in your proposal not being accepted.
10. **VENDOR CERTIFICATE REGARDING SCRUITINIZED COMPANIES LISTS:** This form (Attachment G) must be initialed and returned with your proposal. Failure to return this form may result in your proposal not being accepted.
11. **E-VERIFY:** This form (Attachment H) must be signed and returned with your proposal. Failure to return this form may result in your proposal not being accepted.
12. **RESPONDER'S VALUE-ADDED SERVICE PROPOSAL:** This should include, but not limited to, information for customer service regarding turnaround time, ordering errors, making materials, and display racks, if applicable.

13. **RESPONDER'S RECALL POLICY:** A one-page summary of each Responder's recall policy and procedures with vendor contact information.
 14. **USDA CIVIL RIGHTS STATEMENT:** By submitting a Proposal, Vendor agrees to comply this form (Attachment I). It must be returned with your RFP response. Failure to return this form may result in your Proposal not being accepted.
 15. **PURCHASES/BUY AMERICAN:** By submitting a Proposal, Vendor agrees to comply with this form (Attachment J). It must be returned with your response. Failure to return this may result in your Proposal not being accepted.
 16. **CERTIFICATION REGARDING LOBBYING:** By submitting a Proposal, Vendor agrees to comply with this form (Attachment K). It must be returned with your response. Failure to return this may result in your Proposal not being accepted.
 17. **DISCLOSURE OF LOBBYING ACTIVITES:** By submitting a Proposal, Vendor agrees to comply with this form (Attachment L). Failure to return this form may result in your Bid not being accepted.
 18. **CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS (GRANTS) ALTERNATIVE I:** By submitting a Proposal, Vendor agrees to comply with this form (Attachment M). Failure to return this form may result in your Proposal not being accepted.
 19. **RFP CONTRACT SUMMARY TIMELINE:** By submitting a Proposal, Vendor agrees to comply with this form (Attachment N). Failure to return this form may result in your Proposal not being accepted.
 20. **ESCAMBIA COUNTY SCHOOL CAFETERIA CONTACT LIST:** By submitting a Proposal, Vendor agrees to comply with this form (Attachment O).
- B. **JESSICA LUNSFORD ACT:** Vendor will comply with all requirements of Sections 1012.32 and 1012.465, Florida Statutes, by certifying that the vendor and all of its employees who provide services under this contract have completed the background screening required by the referenced statutes and meet the standards established by the statutes. This certification will be provided to the school in advance of the vendor providing any services on campus while students are present. **The vendor will bear the cost of acquiring the background screening required by Section 1012.32, F.S.,** and any fee imposed by the Florida Department of Law Enforcement to maintain the fingerprints provided with respect to vendor and its employees. The vendor will follow the procedures for obtaining employee background screening as outlined on the Escambia County School District Website: <http://ecsd-fl.schoolloop.com>. Vendor will provide school a list of its employees who have completed background screening as required by the referenced statutes and meet the statutory requirements. Vendor will update these lists in the event that any employee listed fails to meet the statutory standards or new employees who have completed the background check and meet standards are added. The parties agree that in the event that vendor fails to perform any of the duties described in this paragraph, this will constitute a material breach of the contract entitling school to terminate immediately with no further responsibility to make payment or perform any other duties under this contract. Vendor agrees to indemnify and hold harmless school, its officers and employees from any liability in the form of physical injury, death, or property damage resulting from vendor's failure to comply with the requirements of this paragraph or Sections 1012.32 and 1012.465, Florida Statutes.
- C. **OPPORTUNITY BUYS:** This RFP will allow for opportunity buys from reputable, certified, local farmers due to seasonal volume, weather considerations, etc. If product is purchased directly from the farmer or cooperative, the distributor may be asked to deliver the locally grown produce. Please specify delivery price for such items in the appropriate area on the bid. A zero delivery price is not acceptable.
- D. **FRESH FRUIT AND VEGETABLE PROGRAM (FFVP):** A maximum of three (3) Escambia County

schools will participate in the USDA Fresh Fruit and Vegetable Grant Program (FFVP) and work is currently underway for additional approvals. These schools will have a fresh fruit or vegetable snack for every child, three (3) days a week for an estimated total of 2,000 servings per day. An increased variety of products will be necessary to introduce children to healthy options. Suggestions and recommendations from the awarded Responder(s) on in-season "less common" domestic produce with competitive pricing will be necessary. Carombola (star fruit), jicama, bok choy, avocado, eggplant, and grapefruit are examples of product that we will purchase for this program in addition to the more traditional items.

- E. **DEFAULT:** The awarded Responder(s) shall inform the School Food Services Department of any problems or delays in providing the awarded item(s) as required. The District shall consider excessive product cost, repetitive non-deliveries, late deliveries, and/or deliveries of products which are either out of condition or not meeting specifications, to be in default of the contract, and my result in termination of the contract.
- F. **INSPECTIONS:** All products delivered shall conform in all respects to applicable standards promulgated under the Federal Food, Drug and Cosmetic Act, and the Meat Inspection Act and the Poultry Products Inspection in effect at the time of delivery. No product that contains any artificial coloring agent, such as #2 red dye, is to be offered on this RFP.
- G. **GRADES FOR FOOD:** Grades for foodstuffs are based on standards established by the U.S. Department of Agriculture, Agricultural Marketing Service and items supplied must be of grade indicated for the item.
- H. **DELIVERY:** Delivery of all products to the individual schools for each school year will be on a scheduled basis, as ordered by each cafeteria manager. The exact time and place of delivery for each school cafeteria shall be resolved on an individual basis with deliveries usually in the early a.m. from 6:00 a.m. to 10:00 a.m. Responder will be responsible for the freshness of all products when delivered and date stamped cartons will be utilized to further substantiate freshness (See Attachment O).
- I. **RESPONDER QUALIFICATIONS:** Proposals will only be considered from commercial distributors who meet the qualifications listed below. Responders must have adequate organization, facilities, equipment and personnel to ensure prompt and efficient service. The District reserves the right, before recommending any award, to inspect the facilities and organization or to take any other action necessary to determine ability to perform in accordance with the specifications, terms and conditions. The District will determine whether the evidence of ability to perform is satisfactory and will make awards only when such evidence is deemed satisfactory and reserves the right to reject RFPs where evidence submitted or investigation and evaluation indicates inability of the Responder to perform. The decision as to whether a Responder meets the qualifications stated below is at the sole discretion of the District.
 - 1. Responder must be currently engaged in distributing commercial foods to the food service and/or retail trades.
 - 2. Responder must have or have access to and utilize refrigerated warehouse facilities capable of holding temperatures at 35°, 50°, and 70° F.
 - 3. Responder must have or have access to and will utilize a fleet of mechanically refrigerated trucks or truck compartments capable of holding air temperatures at 45° F maximum while on delivery routes.
 - 4. Responder must have or have access to an experienced produce buyer and a contract administrator who can serve as account manager on a day to day basis.
 - 5. Responder shall submit three (3) commercial clients or school districts similar in size to ECSD with their RFP documents. Using Form P-0002 located on pg. 47, each reference shall include: contact person, position, and phone number to obtain information regarding product quality, time

of service, and performance of general and value-added services. The District reserves the right to contact or visit these locations and/or customer in order to evaluate Responder's qualifications.

6. A one-page summary of each Responder's recall policy and procedures are to be submitted with proposal.
 7. The awarded Responder(s) must certify local farmers by obtaining GAP (Good Agricultural Practices) letters. Farmer certification information must also include certificate of insurance, hold harmless, traceability program and third-party inspection.
 8. The awarded Responder(s) must identify what products are available and will be purchased. The awarded Responder(s) must purchase seasonal local produce to the maximum extent possible considering seasonality and quality, and provide this information to the District in a monthly report.
- J. **FACILITIES INSPECTIONS:** The District reserves the right, prior to award of any contract and throughout the contract period, to inspect the prospective awardees' facilities and place of business to determine that the awarded vendor has a regular, bona fide establishment that is presently a going concern and is likely to continue as such. Areas of evaluation by District representatives may include, but not limited to warehouse facilities, total cubic feet and condition of warehouse, and delivery fleet capacity in terms of number and size of trucks to properly transport and protect produce products.
- K. **APPLICABLE LAWS:** All products and deliveries must meet the State Board of Health and Escambia County Health Department specifications and standards, and must comply with Federal Statutes Executive Orders and the requirements of 7CFR 21, 7 CFR 3016.36 and 7 CFR 3016.60 (b) and (c).
- L. **DESIGNATED CONTACT:** Awarded Responder(s) shall appoint a person to act as a primary contact for the School Food Services Office. This person or back-up shall be readily available during normal work hours by phone or in person, and shall be knowledgeable of the terms and conditions of this agreement.
- M. **BUY AMERICAN PROVISION:** Except in those instances where certain food items are not commercially available from production within the United States, or the cost is significantly higher than nondomestic product, no food items covered by this solicitation are to be imported, imported and repacked, or imported and labeled with an American Processor or Distributor's label. Food products should be 100% domestically grown and processed. Refer to Attachment J.
- N. **PRODUCT COST:** The term "product cost" means the cost of products delivered to an awarded vendor's warehouse. Product cost must include, but not be limited to, all ancillary charges such as FOB, freight, pick-ups, split pack charges (labor and packaging), cooling or heating costs and brokerage fees. The awarded Responder(s) must provide, if requested by the District, written confirmation(s) from shippers to verify initial cost.
- O. **INCOMPLETE RFP INFORMATION:** Failure to submit a completed proposal on an item prevents any consideration of your bid on that item. We must have MDW and/or yield when requested.
- P. **IRRADIATION PROCESS:** Do not offer any food items preserved by the use of an irradiation process.
- Q. **MINIMUMS:** The Responder may include a statement regarding minimum order quantities or value affecting final order processing.
- R. **RFP QUANTITIES:** **Quantities indicated in this RFP are estimates based on prior year usage.** Actual purchases may vary from item to item and the School District cannot guarantee

that items will be purchased exactly as indicated.

S. **TERM OF AGREEMENT:** All terms and conditions, except pricing, of this purchasing agreement will be in effect for the entire term of this agreement. The first term will be effective from July 1, 2023 to June 30, 2024 with four (4) one-year renewal options available upon mutual consent of both parties, with the first renewal period beginning July 1, 2024 and ending June 30, 2025. Any renewal option must be at the same pricing agreement and the same terms and conditions. If vendor does not wish to exercise a renewal option, notification must be made to the District, in writing, ninety-days (90) prior to renewal date. **By signing this agreement, you are agreeing to honor your proposal pricing for the entire term of the agreement.**

T. **EX PARTE COMMUNICATIONS:** Ex parte communication, whether verbal or written, by any potential Responders or representative of any potential Responders to this proposal with District personnel involved with or related to this proposal, other than as expressly designated in this document, is strictly prohibited. Violation of this restriction may result in the rejection/disqualification of the Responder's offer. Ex parte communication (whether verbal or written) by any potential Responders or representatives of any potential Responders to this proposal with District School Board members is also prohibited and will result in disqualification of the Responders.

Any current vendor meetings with District staff and administration, or instructional personnel shall at no time include conversations regarding the Proposal.

V. **ADDITIONAL FEDERAL REQUIREMENTS:** While not provided as separate certifications in this proposal, by signing this proposal, the signatory attests to the applicable certification provisions listed below:

1. Title VI of Civil Rights Act of 1964, as amended, USDA regulations implementing Title IX of the Education Amendments, Section 504 of the Rehabilitation Act of 1973, Age Discrimination Act of 1975, 7 C.F.R. Parts 15, 15a and 15b, and FNS Instruction 113-1, Civil Rights Compliance and Enforcement-Nutrition Programs and Activities, and any additions or amendments.
2. The Clean Air Act (42 U.S.C. § 7401 *et seq.*), the Clean Water Act (33 U.S.C. § 1311–1330, § 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 C.F.R. § 1.1 *et seq.*).
3. Certification Regarding Lobbying pursuant to 31 U.S.C. 1352 (Appendix A: 7 C.F.R. Part 3018).
4. Disclosure of Lobbying Activities pursuant to 31 U.S.C. 1352 (Appendix A: 7 C.F.R. Part 3018).
5. Energy Policy and Conservation Act (Pub. L. 94–163, 89 Stat. 871).
6. Contract Work Hours and Safety Standards Act (29 C.F.R. Part 5).
7. Executive Order 11246, entitled Equal Employment Opportunity, as amended by Executive Order 11375 and Department of Labor Regulation (41 C.F.R. Chapter 60).
8. Copeland “Anti-Kickback” Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 C.F.R. Part 3).
9. Davis-Bacon Act (40 U.S.C. 276a to 276a-7) as supplemented by Department of Labor regulations (29 C.F.R. Part 5).
10. The vendor is subject to the provisions of Section 2209d of Title 7 of the United States Code due to the use of federal funds for the food service program. All announcements and other materials publicizing this program must include statements as to the amount and proportion of

federal funding involved.

11. Rights to Inventions Made Under a Contract or Agreement (37 CFR 401.2).
12. Procurement of Recovered Materials Procurement of Recovered Materials (§200.322), EPA (40 CFR Part 247).
13. Breach of Contract (2 CFR Appendix II to Part 200 (b)).
14. Byrd Anti-Lobbying [2 CFR 200.326 Appendix II (J)].

For Small, Minority/Disabled Service Veteran and Women-owned businesses, this solicitation is also posted with the FL State OSD (Office of Supplier Diversity). We encourage all suppliers to register with the Florida Department of Management Services Office of Supplier Diversity at: <https://osd.dms.myflorida.com>

- W. **INDEMNIFICATION:** The School Board of Escambia County, Florida agrees to indemnify the awarded Responder(s) to the extent and only to the extent of the limits set forth in 768.28(5), Fla. Stat. and then only for the negligent or wrongful act or omission of any officer or employee acting within the scope of the officer's/employee's office or employment under circumstances in which the state or such agency or subdivision, if a private person, would be liable to the claimant. Further, except as specifically provided herein, the School Board does not waive any defense of sovereign immunity. It is further understood and agreed by the parties to this agreement that no officer or employee may be held personally liable except as provided by 768.28(9), Fla. Stat.
- X. **RESPONDER EXPERIENCE:** Responders shall provide documentation of applicable license, certification, and/or commercial experience. The Escambia County School District reserves the right to request updated information or re-verification of Responder's license and documentation at any time during the contract period.
- Y. **AWARD CRITERIA:** The award(s) will be based on Quality, Service, Value Added Service, and Price. Each response shall be reviewed by an evaluation committee and awarded points. The best response will receive the highest number of points for that response with all other responses receiving an amount less than the maximum. The Responder(s) that scores the highest points will be recommended for RFP award(s).
1. **QUALITY.** (30 pts.) All fresh fruits and vegetables shall be free from decay, well colored and possess characteristics normally associated with ECSD quality requirements and grade Standards of U.S. No. 1 or better. All packaging and packing will be in accordance with Good Commercial Practice. Past performance may also be considered.
 2. **SERVICE.** (20 pts.) The Responder that receives an award under this solicitation shall treat each of the ordering facilities covered under the award period as one of their best customers. Therefore, any treatment and/or customer service policy given to other essential accounts shall also be given to the customer covered under this award period. All products shall be delivered to individual delivery points (unless otherwise noted). No substitutions will be accepted unless authorized by the District's Food Services Management Office. Past performance may also be considered.
 3. **VALUE ADDED SERVICE.** (10 pts.) Indicate what type of Value Added Services (i.e. any service that will provide additional knowledge and assistance from the vendor to the customer that will help increase customer satisfaction, such as informational seminars, or materials) your company can provide to the District. Clearly detail your procedures and frequency of customer support/service visits you plan to each customer. This is to be submitted with your proposal.
 4. **TOTAL PRICE.** (40 pts.) Total price is defined as the cost of the product (the cost vendor pays his

supplier for the product, verifiable by vendor invoice review, plus a set distribution fee per case or package). The price of the product will hold for two weeks, Sunday through the second Saturday. The first pricing period will be for Sunday, July 2, 2023 – Saturday, July 15, 2023. The first day of school for students and staff will be Thursday, August 10, 2023.

- a. Successful Responder(s) may adjust product prices biweekly. The set distribution fee will be fixed throughout the contract term.
 - b. Successful Responder(s) will be required to submit copies of their supplier invoices which reflect the exact price listed on the pricing sheet as the product cost.
 - c. Biweekly price lists are due to the District by Wednesday, 10:00 a.m. on the week prior to the pricing period start date. A new list is required for each two-week period whether there is a price change or not. Successful Responder(s) will be given a distribution list for emailing these prices sheets upon award.
 - d. **Printed invoices from the Responder must match the quoted price on your pricing list for the period delivered. Prices are to be set by delivery date and not by order date. Both biweekly price sheets and printed invoices must have prices broken down in the following manner per line item: Product Cost + Distribution Fee = TOTAL COST.**
5. **PRICING SHEET.** The pricing sheet submitted with this solicitation is for the purpose of determining initial awards only. **For this sample sheet, use your product cost for the delivery date of Friday, April 28, 2023 (all invoices attached should be for that period and reflect the price listed on the form). After the award(s) are made, the Responder(s) shall submit to the Food Services Accounting Dept. biweekly pricing for the upcoming two (2) week period and a copy of their suppliers' invoice. These documents shall be used to verify the Responder(s) invoice pricing for each purchased item listed on Form P001 - Refer to pages 60-61.**
6. **APPROVED VENDOR LIST.** The purpose of this RFP is to develop a list of approved vendors for the delivery of produce to cafeterias in the Escambia County School District. Cafeteria managers may change vendors by giving the vendor thirty (30) calendar days written notification if the cafeteria manager determines prices, product quality, or vendor service is not adequate and vendor has not met expectations of cafeteria manager after it has been brought to their attention. However, change can be made by the District's Purchasing Department with twenty-four (24) hours' notice to the vendor if the change is due to failure on the vendor's part to meet any of the specific requirements listed in this RFP. Any change made with less than the thirty (30) calendar day notice to the vendor must go through the Purchasing Department. Adequate and complete documentation should be provided to the Purchasing Department, as Contract Administrator, giving full details of vendor default. Vendors will be assigned as follows:
- a. Assignments will be made by the School Food Services Office, after consultation with each cafeteria manager.
 - b. Responder(s) will be notified after Board approval of award. Currently, the Board meeting is scheduled for Tuesday, June 20, 2023 but this is subject to change. In any event notification will be made to vendor no later than Thursday, June 22, 2023. Tentative assignments can be requested from the School Food Services Office at any time, with the Responder's understanding that no award is official until after School Board approval.

IV. SCOPE OF WORK OR SERVICES

- A. **PRODUCT QUALITY:** Product is to be U.S. grown and U.S. No. 1 grade or better. Vendor must have in place a system of tracking product from origin. 100% fill rate is required on all "in season" items. All prepack salads and like items must be brand name, with a minimum of seven (7) days shelf life from day of delivery to school (example: if prepacks are delivered on Monday, date and product must be

good through the following Monday). All prepack items must be delivered to the District at 34-38 degrees Fahrenheit. If this produce is not delivered at the proper temperature, vendor is required to redeliver the product the same day or early in the morning of the next school day, based on the customer's needs. This is mandatory and must be adhered to. In the event any of the items listed in this bid are not available domestically, the vendor shall submit complete information, including product origin with this RFP.

- B. **PRODUCT AVAILABILITY:** If, for any reason item(s) ordered by a cafeteria cannot be delivered when requested, because of unavailability, the appropriate cafeteria manager should be notified at least one (1) day prior to scheduled delivery date and vendor should offer substitution options. All District cafeterias will have up to two (2) days prior to delivery to add and/or cancel items.
- C. **REJECTION PROCEDURES:** The School District and Cafeteria staff have the right to reject any product that does not meet the proper standards as detailed in this bid. Failure by the cafeteria staff to promptly inspect or accept supplies shall not relieve the vendor from responsibility, nor impose liability on the customer for nonconforming produce.
- D. **VENDOR PERFORMANCE:** Vendor must maintain an acceptable level of performance throughout the term of the contract and is required to provide fresh produce in compliance with current ECSD Standards. Supplies transported in vehicles that are not sanitary and equipped to maintain prescribed temperatures may be rejected. The District reserves the right to inspect vendor vehicles and all operating plants and facilities. Whether the product meets current ECSD standards will be determined by the Food Services Office. Any vendor who is not able to perform the requirements of this agreement, or whose prices rise above an acceptable, competitive market range, or has significant dissatisfaction, will not be given additional orders. Cafeterias may change to another vendor on the approved list under the circumstances listed below:
1. If the vendor is in default of this contract agreement in any way, any cafeteria manager may submit a request to the District's Food Services Management Office for immediate termination of this agreement. The Purchasing Department of the Escambia County School District will review the issues in conjunction with the School Food Services Office and may terminate the vendor's relationship with that cafeteria or with all District cafeterias depending on the severity of the default.
 2. Any cafeteria may change to another vendor, providing that vendor is an approved contract holder on this agreement, for any reason with a thirty (30) calendar day written notice to the vendor and with written approval from the new vendor that they will be able to deliver to the new location.
- E. **ACT OF GOD:** Vendor shall have a plan for distribution of unused product in the event of an "Act of God," such as hurricane, etc., where the vendor would be expected to move as much ordered product as possible to its other customers in the event a school should have to be closed without notice. In the event the vendor's facilities are affected by an Act of God (i.e. hurricane, etc.) and the vendor cannot deliver when scheduled, vendor should notify the School Food Services Office at their first opportunity so the District can make other arrangements for the effected period.
- F. **QUALITY CONTROL/RECALL:** Quality Control Reports are an internal tool used by school cafeteria managers to communicate to the School Food Services Office regarding service, quality of product, contamination, and so forth. Quality Control Reports addressing contamination or any other urgent issues must be responded to immediately by the vendor, in writing. All other quality control reports will be forwarded to the vendor and the vendor must respond, in writing, within seven (7) calendar days of notification.
- G. **FOOD SAFETY AND RECALLS:** Ensuring the safety of the food supply is critical to ECSD. manufacturers, distributors, and importers are expected to comply with all federal, state and local laws and regulations and are liable if they do not. Recalls are an effective method of removing or correcting consumer products that are in violation of laws administered by the Food and Drug Administration. The potential responder shall have a process in place to effectively respond to a food

recall which should include the following objectives:

1. Provide accurate and timely communication to ECSD regarding a food recall.
2. Ensure that unsafe products are removed from school sites in an expedient, effective and efficient manner.
3. Streamline the process for reimbursement for recalled product. A one-page summary of each Responder's recall policy and procedures are to be submitted with this proposal.

- H. **LOCAL GROWN PRODUCT:** Vendors are encouraged to use locally grown product, providing that product meets the quality standards as detailed in this proposal document.
- I. **DELIVERY:** Deliveries shall be made three (3) times weekly between 6:00 a.m. and 10:00 a.m., providing cafeteria staff are on duty. Any delivery frequency under three (3) times per week must be approved by the School Food Services Office and will be communicated to the vendor by email from the School Food Services Office, with a copy of each notification going to the Purchasing Department. Vendor must accept delivery change by return email to Food Services Office, with copy to Purchasing. This document will become part of the contract agreement. Any future change in delivery frequency must also go through the same process. Access to District campuses will be Monday through Friday, except school holidays, partial or unscheduled closing days. When school holidays fall on a scheduled delivery day, deliveries shall be made on the next school day or the prior school day. This does not preclude the vendor or the cafeteria manager from making periodic adjustment requests for convenience of either party, providing both parties are in agreement. Such changes should be rare and reasonable in nature. **Under no circumstances is product to be left unattended on a loading dock. All product must be delivered during a time when cafeteria staff is present. This also excludes leaving product with custodial, security staff or any other non-cafeteria school staff.** Any request for change in delivery service or receiving personnel must be submitted in writing to the Escambia County Food Services Management Department.
- J. **DELIVERY ACCURACY AND PRODUCT QUALITY:** Awarded Responder(s) is expected to make deliveries with a minimum of errors. Unapproved deliveries made outside established delivery time frames shall not be tolerated and is considered to be reason for termination as an approved vendor. All fresh fruits and vegetables must be at the appropriate stage of ripeness for menu service and ready for preparation for consumption per the USDA Food Buying Guide. All produce must be delivered fresh, sanitary and in temperature-controlled condition. Whole produce must be US Fancy or US No. 1 grade quality unless otherwise specified. Value added (ready to eat, packaged) products must have the maximum Best Used by Date available. Delivery of Best Used by Dates of less than 5 days is not acceptable unless preapproved as an Opportunity Buy by the School Food Services Department.
- K. **ITEM SUBSTITUTION:** Each item that is delivered must meet the minimum produce specifications and be the price and pack size that is quoted on the weekly pre-approved price list. Changes in pack size due to availability shall be allowed. These changes are to be included in weekly pricing and approved prior to delivery. If the awarded vendor is **temporarily out-of-stock** of a particular item, they must deliver an equal or superior product at an equal or lower price, **with prior approval**, from the School Food Services Office. All outages and substitutions must be submitted to the School Food Services Department a minimum of twenty-four (24) hours prior to delivery. Excessive occurrences of out-of-stock items may be cause for contract cancellation.

V. **PRICE LIST, INVOICES, STATEMENTS AND PAYMENTS.** Invoices for the purchase of food and nonfood supplies made for schools are to be paid by the Food Services Central Accounting Office. In order to facilitate the handling of these invoices, all vendors must adhere to the following instructions.

- A. **PRICE LIST:** Every two (2) weeks, the vendor shall email or fax a price list for the upcoming two (2) week period to the following three (3) departments: Food Service, Purchasing, and Food Service Accounting.

- B. **FARM-TO-SCHOOL PRICING:** Farm-to-School Program products and opportunity buys are to be priced as follows:
1. Products contracted by vendor directly with local farmer are to be priced in the same manner as all District purchases, vendor invoice price, plus distribution fee.
 2. Products contracted by ECSD with a local farmer, with farmer delivering to successful vendors' warehouse for vendor delivered to District Schools are to be priced/invoiced to the District directly by the locally contracted farmer. Distributing vendor will invoice the ECSD for the distribution fees only.
- C. **CAFETERIA CODE NUMBER:** Each Invoice shall list School Cafeteria Code on it. A list of these code numbers is included in this document per Attachment O.
- D. **DELIVERY DATES/PERIOD:** Each invoice shall indicate the delivery dates or two (2) week price period to which the invoice pertains.
- E. **ITEM DESCRIPTIONS:** All items on delivery tickets must be billed according to the descriptions of item quoted on bid. Unit prices for items shall be recorded in the unit of measure presented in the attached list. All invoices shall be accurately extended.
- F. **DELIVERY TICKETS/INVOICES/CREDIT MEMOS:** All invoices and credit memos must be submitted in quadruplicate; and all four (4) copies must be signed by the cafeteria manager or their authorized representative. The four copies will be distributed as follows and contain the following information:
1. Two (2) copies (original and one (1) carbon) left with manager at the time of delivery.
 2. Two (2) copies returned to vendor.
 3. A list of school cafeterias with address, contact name, and phone number for each school is shown at the back of the bid per Attachment O.
 4. The vendor shall forward on a weekly basis signed invoices, as per attached list of schools directly to the School Food Services Central Accounting Office. All invoices must be in exact agreement with the copy of delivery tickets (invoices) left with the manager. As an acceptable alternative, vendors may bill by statements only, providing that invoice numbers appear on each school cafeteria statement. Under normal conditions, payment may be expected within ten (10) days after the invoices/statements are received in the Food Service Accounting Office.
 5. The vendor shall provide on a weekly basis a spreadsheet or list summarizing the purchases for the week by item for all schools. The list shall contain the following information: item description, quantity (combined quantity for all schools), unit cost, and extended total. The total of this list shall agree with the total in the list in number six (6) above. Vendor must submit a sample of this spreadsheet with the bid for ECSD approval. ECSD reserves the right to accept vendor's spreadsheet or provide the vendor with a format designed by the District.
 6. The vendor shall provide on a weekly basis a spreadsheet or list summarizing the purchases by school for all items. The list shall contain the school's cost code, school name, invoice number(s), and the invoice amount. The total of this list shall agree with the total in the list in number #5 above. Vendor must submit a sample of this spreadsheet with the bid for ECSD approval. ECSD reserves the right to accept vendor's spreadsheet or provide the vendor with a format designed by the District.
 - a. All cancellations or merchandise returns must be recorded by the driver on all four (4) copies of the invoices or "pickup tickets" and these copies should be distributed as follows:
 - i. Two (2) copies left with manager at time of pickup.

- ii. Two (2) copies returned to vendor.
 - iii. Use exactly the same procedure as stated above.
- b. All credit memorandums necessitated by non-delivery of centrally purchased items will be deleted from the total payment for that period, listed separately and supported by descriptive information.
7. Do not mail information to individual schools. Except for the school's two (2) copies of the invoices, all other information shall be mailed or emailed to the following:

Escambia County School District
Food Service Accounting Office
75 N. Pace Blvd.
Pensacola, FL 32505

VI. SPECIFICATIONS AND PRICING

Responder shall list product distribution fee beside each product, and complete the sample bi-weekly pricing sheet located at the back of this document, Form P001, using their product cost (from supplier invoice) as if product had been delivered on Friday, April 28, 2023.

- A. PRICING: Your proposal is your product cost, plus your Distribution Fee for each item. You must list the Distribution fee for all (82) items below. If the fee is \$0.00 on any pack size, list that.**

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
1	5,000	cs	<p>APPLE, RED (0550010): Apples, fresh, Red Delicious, Washington Fancy, Extra Fancy, or Eastern, U.S. No. 1 or higher, minimum 40 lb. case, 113-125 count per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>_____</p> <p>Brand</p> <p>_____</p> <p>Packed By</p> <p>Comments:</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
2	2,000	cs	<p>APPLE, GOLDEN (0550010): Apples, fresh, Golden Delicious, Washington Fanc Extra Fancy, or Eastern, U.S. No. 1 or higher, minimum 40 lb case, 113-125 count per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>_____</p> <p>Brand</p> <p>_____</p> <p>Packed By</p> <p>Comments:</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
3	1,500	cs	<p>APPLES, SLICED (0560630): Apples, fresh, sliced, ready-to-eat, Washington Fancy Extra Fancy, or Eastern. U.S. No. 1 or higher Individually packed in 2 oz. portions. Approximately 100 portions per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
4	750	cs	<p>APPLE, GRANNY SMITH (055010): Apples, fresh, tart green apple. U.S. No. 1 or higher, minimum 113-125 count per 40 lb. case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
5	5,500	cs	BANANAS (0550150): Bananas, fresh, more yellow than green or green tips. 40 lb. case. Purchase Unit: _____ Minimum Pack Size Available: _____ Case Pack Size _____ _____ Brand _____ Packed By Comments:	_____ Distribution Fee for Minimum Pack Size _____ Distribution Fee for Case Pack Size
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
6	100	pt.	BLUEBERRIES (0550160): Blueberries, fresh. U.S. No. 1 or higher. 12/1 pint. Purchase Unit: _____ Minimum Pack Size Available: _____ Case Pack Size _____ _____ Brand _____ Packed By Comments:	_____ Distribution Fee for Minimum Pack Size _____ Distribution Fee for Case Pack Size

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
7	3,000	cs	<p>BROCCOLI, FLORETS (0560010): Broccoli florets, fresh cut, prepared from U.S. No. 1 or higher. 12 lb. per case, 4/3 lb pks/case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>_____</p> <p>Brand _____</p> <p>_____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
8	75	cs	<p>CABBAGE, GREEN (0560020): Cabbage, fresh, green variety. A firm well formed compact heart of leaves with max. 3-4 large outer leaves minor soil deposits allowable on outer leaves only, clean cut stem free from foreign matter; crisp juicy leaves. Free from foreign and "off" smells or tastes. Cabbage must have a round to oval head. U.S. No. 1 or higher. 50 lb. case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>_____</p> <p>Brand _____</p> <p>_____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
9	5	cs	<p>CABBAGE, RED (0560030): Cabbage, red, fresh, must have dark red to purple out leaf surfaces, white to cream flesh and heart. A firm we formed compact heart of leaves with max. 3-4 large out leaves; minor soil deposits allowable on outer leaves onl clean cut stem free from foreign matter; crisp juicy leave slightly sweet flavor, free from foreign and "off" smells tastes. Cabbage must have a round to oval head an should be heavy for size; no open or very white hearts. U.S. No. 1 or higher. 50 lb. case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>_____</p> <p>Brand</p> <p>_____</p> <p>Packed By</p> <p>Comments:</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
10	100	lb	<p>CANTALOUPE (0550200): Cantaloupe, fresh. U.S. No. 1. 12 count per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>_____</p> <p>Brand</p> <p>_____</p> <p>Packed By</p> <p>Comments:</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
11	10	cs	<p>CARROTS, JUMBO (0560110): Carrots, fresh, washed, medium to jumbo size. U.S. No. 1 or higher. 48-50 lb cases. 48/1 lb. or 10/5 lb. bags.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>_____</p> <p>Brand _____</p> <p>_____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
12	2,000	cs	<p>CARROTS, BABY (0560110): Carrots, fresh, baby cut, peeled, washed and trimmed ready-to-eat. U.S. No. 1 or higher. 100/2 oz pouches/case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>_____</p> <p>Brand _____</p> <p>_____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
13	15,000	lb	<p>CARROT, STICKS (0560110): Carrot sticks, fresh, washed, gas permeable packaging, sulfite free, code-dated. U.S. No. 1 or higher.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>_____</p> <p>Brand _____</p> <p>_____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
14	10	cs	<p>CAULIFLOWER, FLORETS (0560120): Cauliflower florets, fresh-cut, washed. U.S. No. 1 or higher. 3 lbs. per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>_____</p> <p>Brand _____</p> <p>_____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
15	10	cs	<p>CELERY (0560200): Celery stalks, fresh, washed, bunch, sleeve pack, 16" stalks. U.S. No. 1 or higher. 36 count per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments:</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
16	500	lb	<p>CELERY, CHOPPED (0560590): Celery, chopped, washed. U.S. No. 1 Grade. U.S. standards for grade. 5 lb. vacuum-packed bag.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments:</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
17	700	cs	CELERY, STICKS (0560200): Celery sticks, fresh, washed, gas permeable packaging, code-dated. U.S. No. 1 or higher. 4/5 lb. bags per case. Purchase Unit: _____ Minimum Pack Size Available: _____ Case Pack Size _____ _____ Brand _____ _____ Packed By _____ Comments: _____	_____ Distribution Fee for Minimum Pack Size _____ Distribution Fee for Case Pack Size
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
18	110	lb	CHERRIES (0550410): Cherries, fresh. U.S. Grade No. 1 standard. 11 lb. carton. Purchase Unit: _____ Minimum Pack Size Available: _____ Case Pack Size _____ _____ Brand _____ _____ Packed By _____ Comments: _____	_____ Distribution Fee for Minimum Pack Size _____ Distribution Fee for Case Pack Size

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
19	10	cs	<p>CHIVES (0560520): Chives, fresh, washed. Chives must be light green at the base to dark green at the tips. The sleeves must be slender, hollow and trimmed neatly at the base with no foreign matter. The young tender sleeves should have no bud formation. Packed 1 lb. bundles.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
20	10	cs	<p>CILANTRO (0560570): Cilantro, fresh, washed, 7" - 10" in length, strong green color with an even flat bottom cut. The rubber band must be placed 2 1/2" from the bottom, no leaves within or below the rubber band zone. Cilantro must be clean, no yellow or brown/red leaves, straight stems, no black spots and no seeders. U.S. No. 1 or higher, 30 bundles per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
21	6,000	lb	<p>COLLARD GREENS (0570940): Collard Greens, fresh, chopped, washed and bagged. Grade A. Packed 2-2.5 lb. bags.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
22	150	lb	<p>COLESLAW MIX (0560020): Coleslaw mix, fresh cut, washed, shredded or choppe uniformly cut 1/8-1/4 inch, separate bags for carrots an cabbage, gas permeable packaging, code-dated. Packe 4-5 lb bag.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
23	1,100	cs	<p>CUCUMBERS (0560300): Cucumbers, fresh, select. U.S. No. 1 or higher. Packed 40-45 lb. per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
24	45	jars	<p>GARLIC (0560620): Garlic, minced and peeled. 80 oz. jar.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
25	100	cs	GRAPES, RED (0550250): Grapes, fresh, red seedless. U.S. No. 1 or higher. Packed in 18#/case. Purchase Unit: _____ Minimum Pack Size Available: _____ Case Pack Size _____ _____ Brand _____ _____ Packed By _____ Comments: _____	_____ Distribution Fee for Minimum Pack Size _____ Distribution Fee for Case Pack Size
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
26	10	cs	GRAPES, GREEN (0550250): Grapes, fresh, green seedless. U.S. No. 1 or higher. Packed in 18 bags/case. Purchase Unit: _____ Minimum Pack Size Available: _____ Case Pack Size _____ _____ Brand _____ _____ Packed By _____ Comments: _____	_____ Distribution Fee for Minimum Pack Size _____ Distribution Fee for Case Pack Size

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
27	15,000	lb	<p>GREEN BEANS (0570980): Green Beans fresh, washed and cut. U.S. No. 1 or higher. Packed in 10 lb. bag.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
28	50	cs	<p>HONEYDEW MELON (0550200): Honeydew melon, fresh. U.S. No. 1 or higher. 6-8 count per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
29	10	cs	KIWI FRUIT (0550100): Kiwifruit, fresh, packed in single layer flats or volume fill. U.S. No. 1 or higher. 36-38 count per case. Purchase Unit: _____ Minimum Pack Size Available: _____ Case Pack Size _____ _____ Brand _____ Packed By Comments:	_____ Distribution Fee for Minimum Pack Size _____ Distribution Fee for Case Pack Size
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
30	50	cs	LEMONS (0550300): Lemons, fresh. U.S. No. 1 or higher, standard size. 165-200 count per case. Purchase Unit: _____ Minimum Pack Size Available: _____ Case Pack Size _____ _____ Brand _____ Packed By Comments:	_____ Distribution Fee for Minimum Pack Size _____ Distribution Fee for Case Pack Size

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
31	20	cs	<p>LETTUCE, ROMAINE (0560400): Lettuce, romaine, fresh, washed, head. U.S. No. 1 or higher. 24 count per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
32	200	cs	<p>LETTUCE, SHREDDED or CHOPPED (0560400): Lettuce, 100% romaine, fresh cut, washed, shredded or chopped, 1/4" slice, gas permeable packaging, vacuum packed, date-coded. Packed in 6-2 lb. bags.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
33	2,300	cs	<p>LETTUCE, ROMAINE, MIX (0560410): Lettuce, iceberg, romaine Blend, fresh cut, washed Product to be made with uniformly cut bite-sized pieces iceberg lettuce and romaine lettuce, sulfite-free, gas permeable packaging, vacuum packed, date-code Should be a 50/50 blend. Packed in 4-5 lb. bags.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
34	50	cs	<p>MANGO (0550420): Mango, fresh, golden yellow with red blush over shoulder areas, none with >40% of visible surface with light green color, no chimeral variants (discolored lines) with >1 line of green, not >2mm wide or 5 cm long, not sunken or raised. Flesh must be golden yellow. Mango must be firm, yields slightly to finger pressure, smooth skin, sweet with some acid, pleasant aroma, no unpleasant odors/odor. Packed 8-10 per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
35	10	cs	<p>MUSHROOMS (0560440): Mushrooms, fresh, medium to large size. U.S. No. 1 or higher. Twelve (12), eight (8) oz. packs per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
36	50	bag	<p>ONIONS, GREEN (0560550): Onions, Green, fresh or iceless, green onion bunch, sma or medium. U.S. No. 1 or higher. Packed one (1) doze per bag.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
37	50	lb	<p>ONIONS, RED (0560550): Onions, fresh, red variety, medium to jumbo size. U.S. No. 1 or higher. Packed in 25 lb. bags.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
38	100	lb	<p>ONIONS, YELLOW (0560550): Onions, fresh, yellow variety, medium to jumbo size. U.S. No. 1 or higher. Packed in 50 pound bags.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
39	150	cs	<p>ONIONS, YELLOW, DICED (0560560): Onions, Yellow, diced, washed. U.S. No. 1 or higher. Packed in 5 lb. bag.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
40	100	lb	<p>ONIONS, YELLOW, SLICED (0560520): Onions, fresh, washed, yellow, sliced ¼" thick, medium to jumbo size. U.S. No. 1 or higher. Packed in 5 lb. bag.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
41	5,500	cs	<p>ORANGES (0550400): Oranges, fresh, Naval or Temple Valencia varieties Eastern Oranges. U.S. No. 1 or higher. Packed minimum 100 -125 count per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
42	5,000	cs	<p>PEARS (0550460): Pears, fresh, any summer or winter variety except Keiffer. U.S. No. 1 Grade standard. 110 count per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
43	500	lb	PEPPERS, RED (0560640): Peppers, fresh, red variety, medium to large size. U.S. No. 1 or higher. Packed 22-25 lb. per case. Purchase Unit: _____ Minimum Pack Size Available: _____ Case Pack Size _____ Brand _____ Packed By _____ Comments: _____	_____ Distribution Fee for Minimum Pack Size _____ Distribution Fee for Case Pack Size
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
44	500	lb	PEPPERS, GREEN (0560640): Peppers, fresh, green variety, medium to large size. U.S. No. 1 or higher. Packed 22-25 lb. per case Purchase Unit: _____ Minimum Pack Size Available: _____ Case Pack Size _____ Brand _____ Packed By _____ Comments: _____	_____ Distribution Fee for Minimum Pack Size _____ Distribution Fee for Case Pack Size

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
45	2,000	lb	<p>PEPPERS, CHOPPED (0570950): Peppers, fresh, washed, chopped, green variety. U.S. No. 1 or higher. Packed in 5 lb. bag.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
46	50	cs	<p>PINEAPPLE (0560500): Pineapple, fresh, greenish yellow to golden yellow skin pale yellow to golden yellow flesh. Skin must be thick rough skin covered with a hexagonal pattern of nodules thick, blue-green bunch of cactus- like leaves at top central tough core. Pineapple must be sweet with firm juicy flesh, and strong sweet aroma, texture not chalky or fibrous. Cylindrical, pine-cone shape that is 10-15 cm diameter, 20-30 cm height. Fruit color >1/3 yellow orange, not full dark green (immature). Packed 6-8 pe case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
47	100	cs	<p>PLUMS (0550470): Plums, fresh, purple/black in color. Color must exceed 90% of surface. Flesh, color must be amber, firm and no hard. Good sugar to acid ratio. Juicy with good flavor (sweet aromatic flesh) for variety. Free from foreign and "off" smells or tastes. Minimum 45 and 50 mm, 2 diameter. U.S. No. 1 or higher. Packed 25 lb. loose pack carton.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
48	1,500	lb	<p>POTATOES, NEW RED (0560700): Potatoes, Red, fresh, New Red Bliss variety. U.S. No. 1 or higher. Packed in 50 lb. bag.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
49	45,000	lb	POTATOES, RUSSET (0560700): Potatoes, White, fresh, Russet variety. U.S. No. 1 or higher, 80 count. Packed in 50 lb. bag. Purchase Unit: _____ Minimum Pack Size Available: _____ Case Pack Size _____ Brand _____ Packed By _____ Comments: _____	_____ Distribution Fee for Minimum Pack Size _____ Distribution Fee for Case Pack Size
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
50	1,500	cs	POTATOES, SWEET (0570990): Potatoes, sweet, fresh, small to medium size. U.S. No. 1 or higher. Packed in 40 lb. bag. Purchase Unit: _____ Minimum Pack Size Available: _____ Case Pack Size _____ Brand _____ Packed By _____ Comments: _____	_____ Distribution Fee for Minimum Pack Size _____ Distribution Fee for Case Pack Size

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
51	10	cs	<p>POTATOES, SWEET, STICKS (0570970): Sweet potato sticks, fresh, washed, cut into sticks minimal skin, 5 lb bag. Sweet potato sticks must be bright orange with a firm, crisp, dry flesh texture and be free from foreign and "off" smells or tastes. Packed 4-5 lb. per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
52	50	lb	<p>RADISHES, CELLO (0560800): Radishes, fresh, red, cello pack. U.S. No. 1 or higher. Thirty (30) 6 oz. packs per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
53	10	cs	<p>SNOW PEAS (0560510): Snow peas, fresh, brilliant, green pods. They must be bright bloom, flat pods with minor seed development. The crisp pods must snap easily when bent and have a sweet flavor with no foreign odors or tastes. They should be wide, flat pods, straight or slightly curved, tapered at the calyx and stem end. Minimum pod length 70 mm with a maximum pod length of 120 mm, minimum pod with 20 mm with a maximum pod width of 30 mm, stems trimmed to <15 mm length. Pod should not be fibrous or dry (over mature). U.S. No. 1 or higher. Packed 5-10 lb. per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>_____</p> <p>Brand _____</p> <p>_____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
54	75	cs	<p>SPINACH, CELLO (0560430): Spinach, fresh, washed, cello packed, stemmed and washed, date-coded package. U.S. No. 1 or higher. Packed four (4) 2.5 lb. packs per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>_____</p> <p>Brand _____</p> <p>_____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
55	200	lb	SPRING MIX (0560400): Spring Mix, fresh, washed, gas permeable packaging, date-coded package. Packed 3 lb. per package. Purchase Unit: _____ Minimum Pack Size Available: _____ Case Pack Size _____ _____ Brand _____ _____ Packed By _____ Comments: _____	_____ Distribution Fee for Minimum Pack Size _____ Distribution Fee for Case Pack Size
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
56	100	lb	SQUASH, YELLOW (0560850): Squash, Summer, Crook Neck, fresh, medium to large size. U.S. No. 2 or higher. Packed 20-22 lb. per case. Purchase Unit: _____ Minimum Pack Size Available: _____ Case Pack Size _____ _____ Brand _____ _____ Packed By _____ Comments: _____	_____ Distribution Fee for Minimum Pack Size _____ Distribution Fee for Case Pack Size

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
57	15,000	pt.	<p>STRAWBERRIES (0550500): Strawberries, fresh. U.S. No. 1 or higher. Packed eight (8) one lb. packs per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
58	175	cs	<p>TOMATOES (0560900): Tomatoes, fresh, vine ripened, medium to large size ripens stage 5-6 (light red to red). U.S. No. 1 or higher. 6 x 6 loose pack, 25 lb. case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
59	2,000	cs	<p>TOMATOES, CHERRY (0560900): Tomatoes, Cherry, fresh, ripeness stage 5 – 6 (light red to red). U.S. No. 1 or higher. Packed twelve (12) one pound packs per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
60	1,000	cs	<p>TOMATOES, GRAPE (0560900): Tomatoes, Grape, fresh, ripeness stage 5 - 6 (light red to red). U.S. No. 1 or higher. Packed twelve (12) one pound packs per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
61	1,000	lb	<p>TOMATOES, WEDGE CUT (0560710): Tomatoes, wedge, washed, 8 cut from well-shaped smooth, firm tomatoes, free from cracks, green or yellow sun-burned areas, blemishes and decay. Full red color and slight softening for immediate use. Packed 4-5 lb per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
62	175	ea.	<p>WATERMELON, SEEDLESS (0550550): Watermelon, fresh, whole, seedless. U.S. No. 1 or higher. Each.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
63	10	cs	<p>KALE (0560310): Kale, fresh, washed, free of dirt and bug damage, no visible scarring or decay on leaf or stems, no foreign odors, well trimmed. Leaves must be curled and not wilted. Color must be deep bluish-green with no yellowing. U. S. No. 1 or higher. 24 count per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
64	1,500	cs	<p>APPLES & GRAPES MIX (NEW ITEM/NO ID #): Apples, fresh-cut, washed, sliced, ready-to-eat, Washington Fancy, Extra Fancy, or Eastern. U.S. No. 1 or higher and grapes, fresh, washed, red and/or green seedless. U.S. No. 1 or higher. Individually packed in 4 oz. portions. Approximately 50 portions per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>Brand _____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
65	1,000	cs	<p>BLUEBERRY/STRAWBERRY MEDLEY (NEW ITEM/NO ID #): Blueberries, fresh, washed, U.S. No. 1 or higher and Strawberries, fresh, washed, U.S. No. 1 or higher Individually packed in 4 oz. portions. Approximately 50 portions per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>_____</p> <p>Brand _____</p> <p>_____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
66	500	cs	<p>BROCCOLI, FLORETS (NEW ITEM/NO ID #): Broccoli florets, fresh cut, washed, prepared from U.S. No. 1 or higher. Individually packed in 4 oz. portions. Approximately 50 portions per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>_____</p> <p>Brand _____</p> <p>_____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
67	500	cs	<p>CELERY, STICKS (NEW ITEM/NO ID #): Celery, fresh cut, washed. Prepared from U.S. No. 1 or higher. Individually packed in 4 oz. portions. Approximately 50 portions per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>_____</p> <p>Brand _____</p> <p>_____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
68	100	cs	<p>CANTALOUPE, CHUNKS (NEW ITEM/NO ID #): Cantaloupe, fresh cut, prepared from U.S. No. 1 or higher. Individually packed in 4 oz. portions. Approximately 50 portions per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>_____</p> <p>Brand _____</p> <p>_____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
69	500	cs	CAULIFLOWER, FLORETS, CUT (NEW ITEM/NO ID #): Cauliflower florets, fresh-cut, washed, prepared from U.S. No. 1 or higher. Individually packed in 4 oz. portions. Approximately 50 portions per case. Purchase Unit: _____ Minimum Pack Size Available: _____ Case Pack Size _____ _____ Brand _____ _____ Packed By _____ Comments: _____	_____ Distribution Fee for Minimum Pack Size _____ Distribution Fee for Case Pack Size
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
70	900	cs	CUCUMBERS, SLICED (NEW ITEM/NO ID #): Cucumbers, fresh-cut, washed, prepared from U.S. No. 1 or higher. Individually packed in 4 oz. portions. Approximately 50 portions per case. Purchase Unit: _____ Minimum Pack Size Available: _____ Case Pack Size _____ _____ Brand _____ _____ Packed By _____ Comments: _____	_____ Distribution Fee for Minimum Pack Size _____ Distribution Fee for Case Pack Size

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
71	300	cs	<p>GRAPES, RED (NEW ITEM/NO ID #): Grapes, fresh, washed, red seedless, prepared from U.S. No. 1 or higher. Individually packed in 4 oz. portions. Approximately 50 portions per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>_____</p> <p>Brand _____</p> <p>_____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
72	100	cs	<p>GRAPEFRUIT, WEDGES (NEW ITEM/NO ID #): Grapefruit, fresh-cut, prepared from U.S. No. 1 or higher. Individually packed in 4 oz. portions. Approximately 50 portions per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>_____</p> <p>Brand _____</p> <p>_____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
73	500	cs	<p>HONEYDEW MELON & GRAPES MIX (NEW ITEM/NO ID #): Honeydew melon, fresh-cut. U.S. No. 1 or higher. Grapes fresh, washed, red and/or green seedless. U.S. No. 1 or higher. Individually packed in 4 oz. portions. Approximately 50 portions per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>_____</p> <p>Brand _____</p> <p>_____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
74	500	cs	<p>HONEYDEW MELON CHUNKS (NEW ITEM / NO ID #): Honeydew melon, fresh-cut, ready-to-eat. U.S. No. 1 or higher. Individually packed in 4 oz. portions. Approximately 50 portions per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>_____</p> <p>Brand _____</p> <p>_____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
75	500	cs	<p>MELON MIX, SLICED (NEW ITEM/NO ID #): Honeydew melon, fresh-cut, ready-to-eat. U.S. No. 1 or higher. Cantaloupe, fresh-cut, prepared from U.S. No. 1 or higher. Individually packed in 4 oz. portions Approximately 50 portions per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>_____</p> <p>Brand _____</p> <p>_____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
76	3,500	cs	<p>ORANGES, WEDGES (NEW ITEM/NO ID #): Oranges, fresh-cut, ready-to-eat, Naval or Temple Valencia varieties, Eastern Oranges. U.S. No. 1 or higher. Individually packed in 4 oz. portions Approximately 50 portions per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>_____</p> <p>Brand _____</p> <p>_____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
77	500	cs	<p>PINEAPPLE, CHUNKS (NEW ITEM/NO ID #): Pineapple, ripe, fresh-cut, ready-to-eat. Pineapple must be sweet with firm, juicy flesh, and strong sweet aroma. Texture not chalky or fibrous. Individually packed in 4 oz portions. Approximately 50 portions per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>_____</p> <p>Brand _____</p> <p>_____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
78	100	cs	<p>SQUASH, YELLOW & ZUCCHINI MIX, SLICED (NEW ITEM/NO ID #): Squash, Summer, washed, fresh-cut, prepared from U.S. No. 2 or higher. Zucchini, washed, fresh-cut, prepared from U.S. No. 2 or higher. Individually packed in 4 oz portions. Approximately 50 portions per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>_____</p> <p>Brand _____</p> <p>_____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
79	500	cs	<p>STRAWBERRIES (NEW ITEM/NO ID #): Strawberries, fresh, washed, ready-to-eat. U.S. No. 1 or higher. Individually packed in 4 oz. portions. Approximately 50 portions per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>_____</p> <p>Brand</p> <p>_____</p> <p>Packed By</p> <p>Comments:</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
80	1,000	cs	<p>TOMATOES, GRAPE (NEW ITEM/NO ID #): Tomatoes, Grape, fresh, ripeness stage 5 – 6 (light red to red), washed, ready-to-eat. U.S. No. 1 or higher. Individually packed in 4 oz. portions. Approximately 50 portions per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>_____</p> <p>Brand</p> <p>_____</p> <p>Packed By</p> <p>Comments:</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>

ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
81	150	CS	<p>WATERMELON, SEEDLESS, CHUNKS (NEW ITEM/NO ID #): Watermelon, fresh-cut, seedless. U.S. No. 1 or higher. Individually packed in 4 oz. portions. Approximately 50 portions per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>_____</p> <p>Brand _____</p> <p>_____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>
ITEM	QTY	UNIT	DESCRIPTION	DISTRIBUTION FEE:
82	150	CS	<p>SUGAR SNAP PEAS (NEW ITEM/NO ID #): Sugar Snap Peas, fresh, washed, ready-to-eat. U.S. No. 1 or higher. Individually packed in 4 oz. portions. Approximately 50 portions per case.</p> <p>Purchase Unit: _____</p> <p>Minimum Pack Size Available: _____</p> <p>Case Pack Size _____</p> <p>_____</p> <p>Brand _____</p> <p>_____</p> <p>Packed By _____</p> <p>Comments: _____</p>	<p>_____</p> <p>Distribution Fee for Minimum Pack Size</p> <p>_____</p> <p>Distribution Fee for Case Pack Size</p>

B. **SAMPLE PRICING SHEET:** Form P001, should be completed using responder's product cost, from supplier invoice(s) as if product had been delivered on Friday, April 28, 2023. Copies of all invoices must be included with the proposal. Please type this form. You can obtain a copy of this form in Word format by email by contacting the Purchasing Agent, listed on the front of this document, Shelby Stidham. Complete two (2) Form P001's. One using Distribution Fee for Minimum Pack Size and the Second using Case Distribution Price.

FORM P001:

Vendor Name: _____

Pricing Period: (***) _____

Vendor Contact Name: _____

Vendor Phone Number: _____

***** For purposes of Award Review use your prices for Friday, April 28, 2023.*****

Complete this Pricing Sample Sheet using pricing and Distribution Fee for FULL CASE Delivery.

Description	District ID NO.	Vendor Pack	Vendor Stock No.	Product Cost	Distribution Fee	Total Cost
Apple, Red	0550010					
Apple, Golden	0550010					
Apples, Sliced	0560630					
Apple, Granny Smith	055010					
Bananas	0550150					
Blueberries	0550160					
Broccoli, Florets	0560010					
Cabbage, Green	0560020					
Cabbage, Red	0560030					
Cantaloupe	0550200					
Carrots, Jumbo	0560110					
Carrots, Baby	0560110					
Carrot, Sticks	0560110					
Cauliflower, Florets	0560120					
Celery	0560200					
Celery, Chopped	0560590					
Celery, Sticks	0560200					
Cherries	0550410					
Chives	0560520					
Cilantro	0560570					
Collard Greens	0570940					
Coleslaw Mix	0560020					
Cucumbers	0560300					
Garlic	0560620					
Grapes, Red	0550250					
Grapes, Green	0550250					
Green Beans	0570980					
Honeydew Melon	0550200					
Kiwi Fruit	0550100					
Lemons	0550300					
Lettuce, Romaine	0560400					
Lettuce, Shredded or Chopped	0560400					
Lettuce, Romaine, Mix	0560410					
Mango	0550420					
Mushrooms	0560440					
Onions, Green	0560550					
Onions, Red	0560550					
Onions, Yellow	0560550					
Onions, Yellow, Diced	0560560					
Onions, Yellow, Sliced	0560520					
Oranges	0550400					
Pears	0550460					
Peppers, Red	0560640					
Peppers, Green	0560640					
Peppers, Chopped	0570950					
Pineapple	0560500					

Description	District ID NO.	Vendor Pack	Vendor Stock No.	Product Cost	Distribution Fee	Total Cost
Plums	0550470					
Potatoes, New Red	0560700					
Potatoes, Russet	0560700					
Potatoes, Sweet	0570990					
Potatoes, Sweet, Sticks	0570970					
Radishes, Cello	0560800					
Snow Peas	0560510					
Spinach, Cello	0560430					
Spring Mix	0560400					
Squash, Yellow	0560850					
Strawberries	0550500					
Tomatoes	0560900					
Tomatoes, Cherry	0560900					
Tomatoes, Grape	0560900					
Tomatoes, Wedge Cut	0560710					
Watermelon, Seedless	0550550					
Kale	0560310					
Apples & Grapes Mix	NO ID #					
Blueberry/Strawberry Medley	NO ID #					
Broccoli, Florets	NO ID #					
Celery, Sticks	NO ID #					
Cantaloupe, Chunks	NO ID #					
Cauliflower, Florets, Cut	NO ID #					
Cucumbers, Sliced	NO ID #					
Grapes, Red	NO ID #					
Grapefruit, Wedges	NO ID #					
Honeydew Melon & Grape Mix	NO ID #					
Honeydew Melon Chunks	NO ID #					
Melon Mix, Sliced	NO ID #					
Oranges, Wedges	NO ID #					
Pineapple, Chunks	NO ID #					
Squash, Yellow & Zucchini Mix, Sliced	NO ID #					
Strawberries	NO ID #					
Tomatoes, Grape	NO ID #					
Watermelon, Seedless, Chunks	NO ID #					
Sugar Snap Peas	NO ID #					

Overall Total Cost: _____

DRUG FREE WORKPLACE

Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids, which are equal with respect to price, quality, and service, are received by the State or by any political subdivision for the procurement of commodities or contractual services, a RFP received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process.

Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

- 1) Publish a statement notifying employees that the unlawful manufacture distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3) Give each employee engaged in providing the commodities or contractual services that are under the RFP a copy of the statement specified in subsection (1).
- 4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under, the employees will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
- 5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
- 6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Vendor's Signature _____



Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, and 2 CFR §§ 180.300, 180.335, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal or civil fraud, privacy, and other statutes may be applicable to the information provided.

(Read instructions on page two before completing certification.)

- A. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
- B. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ORGANIZATION NAME	PR/AWARD NUMBER OR PROJECT NAME
NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S)	
SIGNATURE	DATE

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 6329992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

Instructions for Certification

- (1) By signing and submitting this form, the prospective lower tier participant is providing the certification set out on page 1 in accordance with these instructions.
- (2) The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
- (3) The prospective lower tier participant must provide immediate written notice to the person(s) to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- (4) The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549, at 2 CFR Parts 180 and 417. You may contact the Department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
- (5) The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it may not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department or agency with which this transaction originated.
- (6) The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- (7) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the General Services Administration's System for Award Management Exclusions database.
- (8) Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- (9) Except for transactions authorized under paragraph (5) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

FORMP-002
Reference Release Form

_____ (Name/ Title) _____ (Name of Company)

give the Escambia County School District, Florida authorization to check our company's previous performance.

Authorizing Signature: _____

REFERENCE	
COMPANY NAME:	
COMPANY ADDRESS:	
CONTACT PERSON:	
PHONE NUMBER:	FAX NUMBER:
CONTACT'S EMAIL ADDRESS:	

REFERENCE	
COMPANY NAME:	
COMPANY ADDRESS:	
CONTACT PERSON:	
PHONE NUMBER:	FAX NUMBER:
CONTACT'S EMAIL ADDRESS:	

REFERENCE	
COMPANY NAME:	
COMPANY ADDRESS:	
CONTACT PERSON:	
PHONE NUMBER:	FAX NUMBER:

USDACERTIFICATE OF INDEPENDENT PRICE DETERMINATION

- (A) By submission of this offer, the offeror certifies and in the case of a joint offer, each party thereto certifies as to its own organization, that in connection with this procurement:
 - (1) The prices in this offer have been arrived at independently, without consultation, communication, agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other offeror or with any competitor;
 - (2) Unless otherwise required by law, the prices which have been quoted in this offer have not been knowingly disclosed by the offeror and will not knowingly be disclosed by the offeror prior to opening in the case of an advertised procurement, or prior to award in the case of negotiated procurement, directly or indirectly to any other offeror or to any competitor;
 - (3) No attempt has been made or will be made by the offeror to induce any person or firm to submit or not to submit an offer for the purpose of restricting competition.

- (B) Each person signing this offer certifies that:
 - (1) He or she is the person in the offeror's organization responsible within that organization for the decision as to the prices being offered herein and that he or she has not participated, and will not participate, in any action contrary to (A)(1) through (A)(3) above; or
 - (2) He or she is not the person in the offeror's organization responsible within that organization for the decision as to the prices being offered herein, but that he or she has been authorized in writing to act as agent for the persons responsible for such decision in certifying that such persons have not participated and will not participate, in any action contrary to (A)(1) through (A)(3) above, and as their agent does hereby so certify; and he or she has not participated, and will not participate, in any action contrary to (A)(1) through (A)(3) above.

Signature of Vendor's Authorized Representative

Date Title

In accepting this offer, the National School Lunch Program Sponsor certifies that the Sponsor's officers, employees or agents have not taken any action, which may have jeopardized the independence of the Vendor's offer to which this document is attached and referred to above.

Signature of Authorized Sponsor Representative Date

NON-COLLUSION AFFIDAVIT

STATE OF _____

COUNTY OF _____

_____ being first duly sworn, deposes and says that:

RESPONDER is the

_____,
(Owner, Partner, Officer, Representative or Agent)

RESPONDER is fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;

Such Proposal is genuine and is not a collusive or sham Proposal;

Neither the said RESPONDER nor any of its officers, partners, owners, agents, representative, employees or parties in interest, including this affidavit, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other RESPONDER, firm or person to submit a collusive or sham Proposal in connection with the Contract for which the attached Proposal has been submitted; or to refrain from bidding in connection with such Contract; or have in any manner, directly or indirectly, sought by agreement or collusion, or communications, or conference with any RESPONDER, firm, or person to fix the price or prices in the attached Proposal or any other RESPONDER, or to fix any overhead, profit, or cost element of the Proposal Price or the Proposal Price of any other RESPONDER, or to secure through any collusion conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Contract;

The price of items quoted in the attached Bid are fair and proper and are not tainted by collusion, conspiracy, connivance, or unlawful agreement on the part of the RESPONDER or any other of its agents, representatives, owners, employees or parties in interest, including this affidavit.

By _____

Subscribed and sworn to before me this _____ day of _____, 20_____.

NotaryPublic(Signature)

My Commission Expires:

ESCAMBIA SCHOOL DISTRICT PUBLIC RECORDS ADDENDUM (ATTACHMENT F)

CONTRACTOR’S RESPONSIBILITY FOR COMPLIANCE WITH CHAPER 119, FLORIDA STATUTES. Section 119.0701(1)(a), F.S. defines a “contractor” as “an individual, partnership, corporation, or business entity that enters into a contract for services with a public agency and is acting on behalf of the public agency as provided under s. 119.011(2).” To the extent CONTRACTOR fits within the foregoing definition, pursuant to Section 119.0701, F.S., CONTRACTOR agrees to comply with all public records laws, specifically to:

A. Keep and maintain public records required by the School Board to perform the service.

1. The timeframes and classifications for records retention requirements must be in accordance with the General Records Schedule GS1-SL for State and Local Government Agencies and GS7 for Public Schools. (See <http://dos.myflorida.com/library-archives/records-management/general-records-schedules>)

2. Records include all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business with the School Board. Contractor’s records under this Agreement include but are not limited to supplier/subcontractor invoices and contracts, project documents, meeting notes, emails and all other documentation generated during this Agreement.

B. Upon request from the School Board’s custodian of public records, provide the School Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided for by law. If a Contractor does not comply with the School Board’s request for records, School Board shall enforce the provisions in accordance with the contract.

C. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to School Board.

D. Upon completion of the contract, transfer, at no cost, to the School Board all public records in possession of the Contractor or keep and maintain public records required by the School Board to perform the service. If the Contractor transfers all public records to the School Board upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon the completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records kept electronically must be provided to the School Board, upon request from the School Board’s custodian of public records, in a format that is compatible with the information technology systems of the SCHOOL BOARD.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE SCHOOL BOARD OF ESCAMBIA COUNTY, CUSTODIAN OF PUBLIC RECORDS AT (850)469-6131, SPAYNE2@ECSDFL.US, OR 75 NORTH PACE BLVD., PENSACOLA, FL 32505.

A Contractor who fails to provide the public records to the School Board within a reasonable time may also be subject to penalties under Section 119.10, Florida Statutes.

Approved:

Initials of Each Signatory:



Ellen D. Odom, General Counsel
Escambia County, School Board
75 N. Pace Blvd., Pensacola, FL 32505
05/17/21

Florida Statutes
287.135

**VENDOR CERTIFICATION REGARDING
SCRUTINIZED COMPANIES LISTS**

Company Name:			
Vendor FEIN:			
Vendor's Authorized Representative Name and Title:			
Address:			
City:	State:	Zip:	
Phone Number:			
Email Address:			

Section 287.135, Florida Statutes, prohibits agencies from contracting with companies for goods or services of \$1,000,000 or more, that are on either the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector Lists which are created pursuant to s. 215.473, F.S., or the Scrutinized Companies that Boycott Israel List, created pursuant to s. 215.4725, F.S., or companies that are engaged in a boycott of Israel. This provision becomes inoperative on the date that federal law ceases to authorize states to adopt and enforce such contracting prohibitions.

As the person authorized to sign on behalf of Respondent, I hereby certify that the company identified above in the section entitled "Company Name" is not listed on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies that Boycott Israel List. I further certify that the company is not engaged in a boycott of Israel. I understand that pursuant to section 287.135, Florida Statutes, the submission of a false certification may subject company to civil penalties, attorney's fees, and/or costs.

Certified By:	
who is authorized to sign on behalf of the above referenced company.	
Print Name and Title:	

State of Florida
Vendor Certification Regarding E-Verify

Respondent Vendor Name: _____
Vendor FEIN: _____
Vendor's Authorized Representative Name and Title: _____
Address: _____
City: _____ State: _____ ZIP: _____
Phone Number: _____
Email Address: _____

Contractor hereby certifies compliance with the following:

Pursuant to § 448.095(2) Florida Statutes (2020), Contractor shall register with and use the E-Verify system operated by the United States Department of Homeland Security to verify the work authorization status of all new employees hired by Contractor prior to entering into a Contract involving labor or providing goods or services to the Escambia County School District (ECSD) or Escambia County School Board (ECSB). ECSD or ECSB may request or require evidence of registration with E-Verify. Contractor shall also include in any related subcontracts a requirement that subcontractors performing labor or providing goods or services for ECSD or ECSB on its behalf, register with and use the E-Verify system to verify the work authorization status of all new employees hired by the subcontractor while performing labor or providing goods or services for ECSD or ECSB. Additionally, Contractor shall include in any related subcontracts a requirement that subcontractors performing labor or providing goods or services for ECSD or ECSB on its behalf provide Contractor with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with any unauthorized alien as defined in 8 U.S.C. § 1324a(h)(3). Contractor shall maintain a copy of such affidavit for the duration of its contract with ECSD or ECSB and will furnish a copy of such affidavit as may be required or requested. Further, it is understood and accepted that a Contract may be terminated for failure to comply with the requirements of § 448.095 Florida Statutes and the Contractor shall be ineligible for award for a period of at least one (1) year.

Certified By: _____ AUTHORIZED SIGNATURE
Print Name and Title: _____
Date: _____

ATTACHMENT I

The Civil Rights Statement required by USDA:

The Vendor hereby agrees that it will comply with:

- i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.);
- ii. Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.);
- iii. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794);
- iv. Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.);
- v. Title II and Title III of the Americans with Disabilities Act (ADA) of 1990 as amended by the ADA Amendment Act of 2008 (42 U.S.C. 12131-12189);
- vi. Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency." (August 11, 2000);
- vii. All provisions required by the implementing regulations of the Department of Agriculture (USDA) (7 CFR Part 15 et seq.);
- viii. Department of Justice Enforcement Guidelines (28 CFR Parts 35, 42 and 50.3);
- ix. Food and Nutrition Service (FNS) directives and guidelines to the effect that, no person shall, on the grounds of race, color, national origin, sex, age, or disability, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity for which the Program applicant receives Federal financial assistance from USDA; and hereby gives assurance that it will immediately take measures necessary to effectuate this Agreement.
- x. The USDA non-discrimination statement that in accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs).

PURCHASES /BUY AMERICAN

- a. The VENDOR shall retain title of all purchased food and nonfood items.
- b. The VENDOR shall purchase, to the maximum extent practical, domestic commodities or products which are either an agricultural commodity produced in the United States or a food product processed in the United States substantially using agricultural commodities produced in the United States.
- c. The VENDOR shall not substitute commercially-purchased foods for USDA ground beef, ground pork, and processed end products received.
- d. The VENDOR may substitute commercially-purchased foods for all other USDA Foods received. All commercially-purchased food substitutes must be of the same generic identity as the USDA Foods received, of U.S. origin, and of equal or better quality than the USDA Foods as determined by the SFA.
- e. The SFA shall ensure commercially-purchased foods used in place of USDA Foods received are of the same generic identity as the USDA Foods received, of U.S. origin, and of equal or better quality than the USDA Foods as determined by the SFA.
- f. The VENDOR shall certify the percentage of U.S. content in the products supplied to the SFA.
- g. The SFA reserves the right to review VENDOR purchase records to ensure compliance with the *Buy American* provision in 7 C.F.R. Part 250.
- h. The VENDOR shall provide Nutrition Facts labels and any other documentation requested by the SFA to ensure compliance with U.S. content requirements.
- i. The VENDOR must request approval for exceptions to Buy American Provision from SFA prior to delivery. Requests should include documentation such as cost or availability data. SFA must document when exception is approved, including all Buy American Provision requirements as stated in 7 CFR Part 210.21(d) /and FNS Policy Memo SP 38-2017. The following must be documented for each approval:
 - i. Consideration made for the use of domestic alternative foods before approving an exception.
 - ii. The use of a non-domestic food exception when competition reveals the cost of domestic is significantly higher than non-domestic food.
 - iii. The use of a non-domestic alternative food due to the domestic food not produced or manufactured in sufficient and reasonable available quantities of a satisfactory quality.

CERTIFICATION REGARDING LOBBYING**CERTIFICATION FOR CONTRACTS, GRANTS, AND COOPERATIVE AGREEMENTS**

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated-funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of congress, or an employee of a member of congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal-appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress, or an employee of a member of congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

By _____ Date: _____
Signature of Official (Executive Director) Authorized to Sign Application

By _____ Date: _____
Signature of Official (Chief Financial Officer) Authorized to Sign Application

For: _____
Name of Grantee (Sponsor Name)

Title of Grant Program (NSLP or SFSP)

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse for public burden disclosure.)

1. Type of Federal Action: _____ a. contract _____ b. grant _____ c. cooperative agreement _____ d. loan _____ e. loan guarantee _____ f. loan insurance	2. Status of Federal Action: _____ a. bid/offer/application _____ b. initial award _____ c. post-award	3. Report Type: _____ a. initial filing _____ b. material change For Material Change Only: Year _____ Quarter _____ Date of last report _____
4. Name and Address of Reporting Entity: _____ Prime _____ Subawardee Tier _____, <i>if known:</i> Congressional District, if known:	5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime: Congressional District, if known:	
6. Federal Department/Agency:	7. Federal Program Name/Description: CFDA Number, <i>if applicable:</i> _____	
8. Federal Action Number, if known:	9. Award Amount, if known: \$ _____	
10. a. Name and Address of Lobbying Registrant <i>(if individual, last name, first name, MI):</i>	b. Individuals Performing Services <i>(including address if different from No. 10a)</i> <i>(last name, first name, MI):</i>	
11. Information requested through this form is authorized by Title 31 U.S.C. Section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: _____ Print Name: _____ Title: _____ Telephone No.: _____ Date: _____	
Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)		

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, state, and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitations to Bid (ITB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Included prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state, and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.
 (b) Enter the full names of the individual(s) performing services and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form; print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.



**Certification Regarding Drug-Free Workplace Requirements (Grants)
Alternative I – For Grantees Other Than Individuals**

AD-1049

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing §§ 5151-5160 of the Drug-Free Workplace Act of 1998 (Pub. L. 100-690, Title V, Subtitle D: 41 U.S.C. § 8101 et seq.), and 2 C.F.R. Parts 182 and 421. The regulations were amended and published on June 15, 2009, in 74 Fed. Reg. 28150-28154 and on December 8, 2011, in 76 Fed. Reg. 76610-76611. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the grant.

According to the Paperwork Reduction Act of 1995 an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal, civil, fraud, privacy, and other statutes may be applicable to the information provided.

(Read instructions on page three before completing certification.)

- A. The grantee certifies that it will or will continue to provide a drug-free workplace by:
1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
 2. Establishing an ongoing drug-free awareness program to inform employees about –
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug-abuse violations occurring in the workplace.
 3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph A.1.
 4. Notifying the employee in the statement required by paragraph A.1 that, as a condition of employment under the grant, the employee will –
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
 5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph A.4.b from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
 6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph A.4.b, with respect to any employee who is so convicted –
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or, local health, law enforcement, or other appropriate agency;

<p>7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs A.1 through A.6.</p>	
<p>B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:</p>	
<p>PLACE OF PERFORMANCE (<i>Street Address, City, County, State, Zip Code</i>)</p>	
<p>Check <input type="checkbox"/> if there are workplaces on file that are not identified here.</p>	
<p>ORGANIZATION NAME</p>	<p>PR/AWARD NUMBER OR PROJECT NAME</p>
<p>NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S)</p>	
<p>SIGNATURE(S)</p>	<p>DATE</p>

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint \(https://www.ascr.usda.gov/filing-program-discrimination-complaint-usda-customer\)](https://www.ascr.usda.gov/filing-program-discrimination-complaint-usda-customer) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442.

Instructions for Certification

- (1) By signing and submitting this form, the grantee is providing the certification set out on pages one and two in accordance with these instructions.
- (2) The certification set out on pages one and two is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, the agency, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
- (3) Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
- (4) Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio studios).
- (5) If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s). If it previously identified the workplaces in question, see paragraph (3) above.
- (6) Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:
 - "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act, 21 U.S.C. § 812, and as further defined by 21 C.F.R. §§ 1308.11-1308.15.
 - "Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes.
 - "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance.
 - "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) all "direct charge" employees (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant and, (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement, consultants or independent contractors not on the grantee's payroll, or employees of subrecipients or subcontractors in covered workplaces).

ATTACHMENT N

RFP #231802 CONTRACT SUMMARY TIMELINE:

1. Pg. 1 (April 28), solicitation available to the public.
2. Pg. 2 (May 8), respondent questions due.
3. Pg. 2 (May 10), questions answered by publishing Addendum 1, if applicable.
4. Pg. 1 (May 23), proposals due by 1:30p CST time.
5. Pg. 79 (May 31), SFA evaluation of proposals.
6. Pg. 79 (June 5), SFA tabulation posted to Purchasing website for FDACS review (tentative).
7. Pg. 13 (June 20), School Board approval.

2022-2023
Escambia County School Cafeteria Contact List

NOTE: If you are going to be late or miss work all together, you must call the school cafeteria and let them know ASAP.

SCHOOL	CAFETERIA MANAGER	SCHOOL ADDRESS	TELEPHONE #
Bailey Middle	Kathleen Raughton	4110 Bauer Road, Pensacola, FL 32506	806-5930
Bellview Elementary	Jeremy King	4425 Bellview Avenue, Pensacola, FL 32526	941-6067
Bellview Middle	Vickey Grant	6201 Mobile Hwy., Pensacola, FL 32526	777-5813
Beulah Elementary	Lakysha Tolbert	6201 Helms Road, Pensacola, FL 32526	941-6187
Beulah Middle	Debbie Buttitta	6001 W. Nine Mile Road, Pensacola, FL 32526	316-3866
Blue Angels Elementary	Stephanie Bass	1551 Dog Track Road, Pensacola, FL 32506	453-7403
Bratt Elementary	Julie Pierce (Temp. Mgr.)	5207 Spring Street, Jay, FL 32565	781-2301
Brentwood Elementary	Ron Mixon	4820 N. Palafox Street, Pensacola, FL 32505	595-6805
Brown Barge Middle	Seann Ryan (Asst. Mgr.)	201 Hancock Lane, Pensacola, FL 32503	494-5646
Cook Elementary	Jodie Morse (Asst. Mgr.)	1310 N. 12th Avenue, Pensacola, FL 32503	595-6826 ext. 229
Cordova Park Elementary	Loretta Wilson (Asst. Mgr.)	2250 Semur Road, Pensacola, FL 32503	595-6839
Ensley Elementary	Anita Heard	501 E. Johnson Avenue, Pensacola, FL 32514	494-5602
Ernest Ward Middle	Susan Steadham	7650 FL-97, Walnut Hill, FL 32568	761-6301 ext 116
Escambia High	Janet Williams	1310 N. 65th Avenue, Pensacola, FL 32506	453-7454
Ferry Pass Elementary	Lela Emerson	131 Camden Rd., Pensacola, FL 32534	259-4595
Ferry Pass Middle	Na'Keil Lovelace	8355 Yancey Avenue, Pensacola, FL 32514	494-5654
Global Learning Academy	Yolanda Hardy	100 N. "P" Street, Pensacola, FL 32505	430-7577
Hellen Caro Elementary	Gigi Deluna	12551 Meadson Road, Pensacola, FL 32506	492-5323
Holm Elementary	Heather Henderson	6101 Lanier Drive, Pensacola, FL 32504	876-7190
Jim Allen Elementary	Ginjer Smith	1051 County Hwy. 95A, Cantonment, FL 32533	937-2271
Kingsfield Elementary	Lezlie McLaughlan (Asst. Mgr.)	900 W. Kingsfield Road, Cantonment, FL 32533	937-5213
Lincoln Park Elem.	TBD (Asst. Mgr.)	7600 Kershaw Street, Pensacola, FL 32534	494-5622
Lipscomb Elementary	Lisa Luoma	10200 Ashton Brosnanham Dr., Pensacola, FL 32534	494-5723
Longleaf Elementary	Sherry Flynn	2600 Longleaf Drive, Pensacola, FL 32526	941-6121
McArthur Elementary	Peggy Griffith	330 E. Ten Mile Road, Pensacola, FL 32534	494-5627
Molino Park Elementary	Shelly McArthur (Asst. Mgr.)	899 FL-97, Molino, FL 32577	754-5131
Montclair Elementary	Chioma Scott-Johnson	820 Massachusetts Avenue, Pensacola, FL 32505	595-6970
Myrtle Grove Elementary	Darcy Carter	6115 Lillian Highway, Pensacola, FL 32506	453-7413
Navy Point Elementary	Ruth Stricker	1321 Patton Drive, Pensacola, FL 32507	453-7417
Northview High	Susan Steadham	4100 County Road 4, Jay, FL 32565	761-6019
Oakcrest Elementary	Tabitha Scott	1820 Hollywood Avenue, Pensacola, FL 32505	595-6985
Pensacola High	Carolyn Sparks	500 W. Maxwell Street, Pensacola, FL 32501	595-1523
Pine Forest High	Cumi Thompson	2500 Longleaf Drive, Pensacola, FL 32526	941-6160
Pine Meadow Elem.	Tonja Holland	10001 Omar Avenue, Pensacola, FL 32534	494-5632
Pleasant Grove Elem.	Jolene Greene	3000 Owen Bell Lane, Pensacola, FL 32507	492-4319

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SCHOOL	CAFETERIA MANAGER	SCHOOL ADDRESS	TELEPHONE #
Ransom Middle	Talia Henderson	1000W. Kingsfield Road, Cantonment, FL 32523	937-2237
Scenic Heights Elem.	Jan Padula	3801 Cherry Laurel Drive, Pensacola, FL 32504	494-5637
Semmes Elementary	Ed Carroll	1250 E. Texar Drive, Pensacola, FL 32503	595-6974
Sherwood Elementary	Suzanne Berry	501 Cherokee Trail, Pensacola, FL 32506	453-7422
Suter Elementary	Aimee Ault	501 Pickens Avenue, Pensacola, FL 32503	595-6812
Tate High	Machelle Easley	1771 Tate Road, Cantonment, FL 32533	937-2323
Warrington Elementary	Larry Lamont	220 N. Navy Boulevard, Pensacola, FL 32507	453-7427
Warrington Middle	Debra Arms	450 S. Old Corry Field Road, Pensacola, FL 32507	453-7445
Washington High	Dianna Weekley	6000 College Parkway, Pensacola, FL 32504	494-5679
Weis Elementary	Lauren Elliott	2701 N. "Q" Street, Pensacola, FL 32505	595-6887
West Florida High	Chandra Gorham	150 East Burgess Road, Pensacola, FL 32503	876-7382
West Pensacola Elem.	Ann Barge	801 N. 49th Avenue, Pensacola, FL 32506	453-7473
Workman Middle	Sharon Horne	6299 Lanier Drive, Pensacola, FL 32504	876-7032